

HIGHWAY 14 REGIONAL WATER SERVICES COMMISSION

Regular Meeting

**Thursday, November 16th, 2017 at 1:00 p.m.
Water Commission Office
Ryley, Alberta**

1. PRESENT:

COMMISSION members PRESENT at commencement:

**Rod Hunter, Town of Viking
Terry Magneson, Village of Ryley
Bernie Marko, Village of Holden
Larry Tiedemann, Town of Tofield**

COMMISSION members ABSENT at Commencement:

Dale Pederson, Beaver County

ADMINISTRATION present at Commencement:

**Al Harvey, CAO
Brent Clark, Director of Operations
Bev Hutton, Recording Secretary**

2. CALL TO ORDER:

Chariman Marko called the Regular meeting to order at 1:39 p.m.

3. ADDITIONS/DELETIONS TO THE AGENDA:

7.3 Commission Remuneration Rates
7.4 Water Concerns
10.1 In Camera – Labour

17-66 MOVED by CM Hunter that the agenda be approved, as amended.

CARRIED

4. MINUTES:

4.1 Minutes of the Highway 14 Regional Water Services Commission Regular Meeting held September 14, 2017.

17-67 MOVED by CM Hunter to approve the minutes of the Regular Meeting of September 14, 2017 as presented.

CARRIED

5. FINANCIALS:

- 5.1 Monthly Bank Reconciliation Statement –October 31st, 2017.
- 5.2 Investment Report- October 31st, 2017
- 5.3 Budget Report for Month Ending October 31st, 2017.

17-68 MOVED by CM Hunter to approve the Financial Reports ending October 31st, 2017.

CARRIED

6. UNFINISHED BUSINESS:

- 6.1 Investment Policy

17-69 MOVED by CM Hunter to defer to the next Commission meeting.

CARRIED

7. NEW BUSINESS:

- 6.2 Auditors Proposal

17-70 MOVED by CM Hunter to defer to the next Commission meeting.

CARRIED

- 6.3 Budget 2018

17-71 MOVED by CM Hunter Highway 14 regional Water adopts the 2017 budget as the interim budget for 2018; that administration be directed to provide a draft budget to the next meeting of the Commission.

CARRIED

6.4 Remuneration Rates

17-72 MOVED by CM Magneson to defer the remuneration of Rates to next Commission meeting.

CARRIED

6.5 Water Concerns

17-73 MOVED by CM Hunter to remove any additional interest charges and advised the CAO to research further.

CARRIED

8. REPORTS:

8.1 CAO Report- Al Harvey

17-74 MOVED by CM Magneson to accept the CAO Report.

CARRIED

8.2 Director of Operations Report – Brent Clark

17-75 MOVED by CM Hunter to accept the CAO Report.

CARRIED

9. CORRESPONDENCE:

9.1 Annual Christmas Party

17-76 MOVED by CM Tiedemann that Highway 14 Regional Water directs administration to organize a Christmas Party for Staff & Board Members; within a budget of \$2500.00.

CARRIED

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Next Meeting - The next Commission Meeting is scheduled for December 21, 2017, Commission Orientation at 9:00 a.m., and Strategic Planning at 1:00 p.m., Commission office.

10. IN CAMERA:

17-77 MOVED by CM Hunter to go in camera at 3:27 p.m.

CARRIED

17-78 MOVED by CM Tiedemann to come out of camera at 3:52 p.m.

CARRIED

11. ADJOURNMENT:

17-79 MOVED by CM Tiedemann to adjourn the Regular Meeting at 3:53 p.m.

CARRIED



Chairperson



CAO