

**HIGHWAY 14 REGIONAL WATER SERVICES COMMISSION**

**Regular Meeting  
February 17<sup>th</sup>, 2022 at 1:00 p.m.  
By Zoom  
Ryley, Alberta**

**PRESENT:**

**COMMISSION members PRESENT at commencement:**

**Larry Tiedemann, Town of Tofield  
Norm Martineau, Town of Tofield (Alternate)(ZOOM)  
Dale Pederson, Beaver County  
Cindy Lefsrud, Town of Viking  
Travis Schiewe, Village of Holden(ZOOM)  
Sheldon Reid, Village of Ryley**

**ADMINISTRATION members PRESENT at commencement:**

**Michael Bolch, CAO  
Bev Hutton, Records Coordinator  
Grant Kipling, Operations Manager  
Crystal Yeske, Office Manager**

**1. CALL TO ORDER:**

Chairman Tiedemann called the Regular meeting to order at 1:07 p.m.

**2. ADDITIONS/DELETIONS TO THE AGENDA:**

9.1 Closed Session request -Legal

**22-13 MOVED by CM Reid to accept the agenda as amended.**

**CARRIED**

**3. MINUTES:**

3.1 Minutes of the Highway 14 Regional Water Services Commission Regular Meeting held January 20<sup>th</sup>, 2022.

**22-14 MOVED by CM Pederson that the Highway 14 Regional Water Services Commission to approve the minutes of the Regular Meeting held January 20<sup>th</sup>, 2022 as presented.**

**CARRIED**



**4. FINANCIALS:**

4.1 Monthly Bank Reconciliation Statement- January 31<sup>st</sup>, 2022.

**22-15 MOVED by CM Lefsrud that the Monthly Bank Reconciliation for January 31<sup>st</sup>, 2022, be adopted for information as presented.**

**CARRIED**

4.2 Quarterly Budget Report- January 31<sup>st</sup>, 2022.

**22-16 MOVED by CM Pederson that the Quarterly Budget Report for January 31<sup>st</sup>, 2022, be adopted for information as presented.**

**CARRIED**

4.3 2022 Draft Budget-Desk Drop

**22-17 MOVED by CM Schiewe that the Highway 14 Regional Water Services Commission approve the revised 2022 budget as presented.**

**CARRIED**

**5. UNFINISHED BUSINESS:**

No unfinished business

**6. NEW BUSINESS:**

6.1 Schedule "A" Bylaw Number 22-1

**22-18 MOVED by CM Lefsrud that the Highway 14 Regional Water Services Commission that a resolution to Schedule "A" by-law number 22-1 has been approved.**

**CARRIED**

6.2 Charge out Rates 2022

**22-19 MOVED by CM Reid that the Highway 14 Regional Water Services Commission adopt the 2022 Charge out rates as presented.**

**CARRIED**



That CM Lefsrud requests that the Charge out rates be printed on the February bills, updated on the website and advertised in the local newspapers.

**7. REPORTS:**

7.1 CAO Report –With Request for Decision-Verbal

**22-20 MOVED by CM Lefsrud that the Highway 14 Regional Water Services Commission adopt the CAO report for information.**

**CARRIED**

7.2 Operations Manager

**22-21 MOVED by CM Reid that the Highway 14 Regional Water Services Commission adopt the Operation's Manager report for information.**

**CARRIED**

7.3 Commission Report-Verbal

CM Pederson would like to send an invite to the CAO of the Highway 14 Regional Water Services Commission to attend a Beaver County Council meeting, to present the Highway 14 Regional Water Services Commission Strategic Plan.

Chairman Tiedemann requested that the Operation's Manager send a copy of Policy OP 1.04, the use of Fire Hydrants, along with a reminding them to notify Highway 14 Regional Water Service Operators or central office when there is fire confirming which hydrant/hydrants are being utilized.

**8. CORRESPONDENCE:**

No correspondence

**9. CLOSED SESSION:**

**22-22 MOVED by CM Pederson to go into closed session at 2:33 p.m.**

**CARRIED**

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**22-23 MOVED by CM Reid to come out of closed session at  
2:50 p.m.**

**CARRIED**

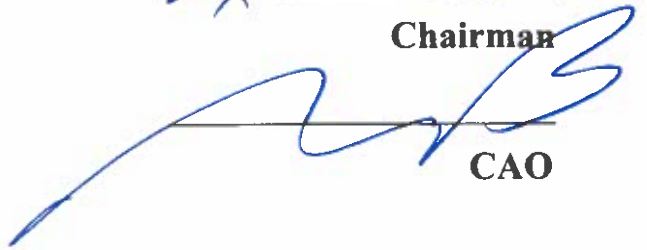
**10. ADJOURNMENT:**

**22-24 MOVED by Chairman Tiedemann to adjourn the regular  
meeting at 2:51 p.m.**

**CARRIED**



**Chairman**



**CAO**