

HIGHWAY 14 REGIONAL WATER SERVICES COMMISSION

Regular Meeting

**Wednesday, November 17, 2016 at 1:00 p.m.
Ryley Village Office
Ryley, Alberta**

1. PRESENT:

COMMISSION members PRESENT at commencement:

**Ron Yarham, Chairman, Beaver County
Dave Zayonce, Town of Viking, Alternate
Lavonne Svenson, Village of Ryley
Bernie Marko, Village of Holden
Deb Dueck, Town of Tofield, Alternate**

ADMINISTRATION present at Commencement:

**Al Harvey, CAO
Shelly Good, Recording Secretary
Brent Clark, Director of Operations**

2. CALL TO ORDER:

Chairman Ron Yarham called the Regular meeting to order at 1:25 p.m.

3. ADDITIONS/DELETIONS TO THE AGENDA:

16-71 MOVED by CM Dueck that the agenda be approved, as presented.

CARRIED

4. MINUTES:

- 4.1 Minutes of the Highway 14 Regional Water Services Commission Regular Meeting held September 15, 2016.

16-72 MOVED by CM Svenson to approve the minutes of the Regular Meeting held September 15, 2016.

CARRIED

5. FINANCIALS:

- 5.1 Monthly Bank Reconciliation Statement –October 31, 2016.

16-73 MOVED by CM Marko to approve the monthly bank reconciliation ending October 31, 2016.

CARRIED

- 5.2 Budget Report for the Month Ending October 31, 2016.

16-74 MOVED by CM Marko to accept the Budget Report for the month ending October 31, 2016.

CARRIED

6. UNFINISHED BUSINESS:

- 6.1 System Evaluation

16-75 MOVED by CM Zayonce that the Highway 14 Regional Water Services Commission retains DGE Civil Engineering to complete a plan to meet the regulated water storage requirements for Highway 14 Regional Water Services customers over a 25-year growth horizon by strategically placing in-line reservoirs along the transmission line. The project to be completed as per the submission of 2016-11-04.

This proposal is as per the CAO work plan adopted by the Commission. The intent is to use the results and recommendations as the basis for grant funding within the Water for Life Program.

The Highway 14 Regional Water Services Commission accepts the proposal as submitted and directs administration to sign the agreement.

CARRIED

7. NEW BUSINESS:

7.1 Draft 2017 Budget

16-76 MOVED by CM Zayonce to accept the Interim Budget.

CARRIED

The Commission recommend the CAO review remuneration on staffing.

16-77 MOVED by CM Marko to review remuneration on staffing.

CARRIED

7.2 Water Supply for Equity Industrial Park

16-78 MOVED by CM Dueck that the Highway 14 Regional Water Services Commission provides a copy of the DGE Water Supply for Equity Industrial Park 2016-11-07 to Beaver County with an invitation to retain them to complete the requested study with a requirement that one copy of the final report be forwarded to the Commission for its records, and proceed subject to sharing the cost of the work 50/50 with Beaver County.

CARRIED

CM Zayonce left 2:50 p.m.

CM Zayonce returned at 2:55 p.m.

8. REPORTS:

8.1 CAO Report- Al Harvey

16-79 MOVED by CM Svenson to accept the CAO Report, as presented.

8.2 Director of Operations Report- Brent Clark

16-80 MOVED by CM Svenson to accept the Director of Operations Report, as presented.

9. CORRESPONDENCE:

9.1 Letter from Beaver Emergency Services Commission- Water for Fire Fighting- West End Truck fill

16-81 MOVED by CM Marko to direct administration to send a letter to B.E.S.C. indicating availability of water for firefighting at WETF.

CARRIED

Suggested Brent attend a B.E.S.C. Meeting

Next Meeting - The next Regular Meeting is scheduled for March 16, 2017, at 1:00 p.m. Location to be announced.

10. ADJOURNMENT:

16-82 MOVED by CM Marko to adjourn the Regular Meeting at 3:20p.m.

CARRIED

Chairperson

CAO