

**HIGHWAY 14 REGIONAL WATER SERVICES COMMISSION**

**Regular Meeting**

**Wednesday, December 17, 2015 at 1:00 p.m.  
Highway 14 Regional Water Services Commission Office  
Ryley, Alberta**

**COMMISSION members PRESENT at commencement:**

**Ron Yarham, Chairman, Beaver County  
Rod Hunter, Town of Viking  
Lavonne Svenson, Village of Ryley  
Bernie Perrot, Town of Tofield  
Bernie Marko, Village of Holden**

**ADMINISTRATION present at commencement:**

**Brent Clark, Director of Operations  
Shelly Good, Recording Secretary  
Cindy Neufeld, CAO**

**GUESTS PRESENT:**

**Carl Marsh, Village of Holden, Alternate**

**1. PRESENT:**

**2. CALL TO ORDER:**

Chairman Ron Yarham called the Regular meeting to order at 1:08 p.m.

**3. ADDITIONS/DELETIONS TO THE AGENDA:**

7.1 In Camera

**15-60 MOVED by CM Marko that the agenda be approved.**

***CARRIED UNANIMOUSLY***

**4. MINUTES:**

3.1 Minutes of the Highway 14 Regional Water Services Commission Regular Meeting held September 16, 2015.

**15-61 MOVED by CM Svenson to approve the minutes of the Regular Meeting September 16, 2015.**

**CARRIED UNANIMOUSLY**

**5. FINANCIALS:**

5.1 Monthly Bank Reconciliation Statement –November 30, 2015.

**15-62 MOVED by CM Marko to approve the November 2015 Monthly Bank reconciliation statement.**

**CARRIED UNANIMOUSLY**

5.2 Budget Report for Month Ending November 2015.

**15-63 MOVED by CM Marko to accept the Budget Report for the month ending November, 2015.**

**CARRIED UNANIMOUSLY**

**6. UNFINISHED BUSINESS:**

6.1 Town of Tofield Truck Fill Water Station- Agreement

The Director of Operations informed that the Tofield Truck fill will cost approximately forty five thousand to upgrade.

**15-64 MOVED by CM Hunter to enter into an agreement with the Town of Tofield**

**CARRIED UNANIMOUSLY**

**7. NEW BUSINESS:**

7.1 In Camera

**15-65 MOVED by CM Marko to go in Camera at 1:15 PM.**

**CARRIED UNANIMOUSLY**

**15-66 MOVED by CM Hunter to go out of Camera at 2:10 PM.**

**CARRIED UNANIMOUSLY**

**15-67 MOVED by CM Hunter that the Director of Operations negotiate to purchase the discussed properties Lot 1, Block 8 Plan 6530V and Lot 21,22 & 23 Block 5, Plan 6530V within the discussed financial limitations and subject to the discussed conditions and attempt to bring back accepted offers to purchase to the Commission to obtain final approval to proceed in January 2016.**

**CARRIED UNANIMOUSLY**

**7.2 Commercial Office Lease –FLS**

**15-68 MOVED by CM Svenson to enter into a month to month lease with FLS.**

**CARRIED UNANIMOUSLY**

**7.3 2016 Budget**

**15-69 MOVED by CM Marko to accept the 2016 Budget.**

**CARRIED UNANIMOUSLY**

**7.4 RFD –ATB Loan**

**15-70 MOVED by CM Marko to defer the Request for Decision regarding the ATB Loan.**

**CARRIED UNANIMOUSLY**

**8. REPORTS:**

**8.1 Director of Operations- Brent Clark**

- 2015 New Services and Maintenance Excavation Construction
- Purchased New Vehicle
- Capacity Equity Park Expansion
- Kinsella Update
- Capital Projects
- WETF

**15-71 MOVED by CM Svenson to accept the Director of Operations report, as presented.**

**CARRIED UNANIMOUSLY**

Next Meeting - The next Commission Meeting is scheduled for January 13, 2015, at 1:00 p.m., Commission office.


9. **ADJOURNMENT:**

**15-72 MOVED by CM Hunter to adjourn the Regular Meeting at 2:59 p.m.**

**CARRIED UNANIMOUSLY**

  
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**Chairperson**

  
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**CAO**