MINUTES OF THE REGULAR MEETING OF HIGHWAY 14 REGIONAL WATER SERVICES COMMISSION held THURSDAY, September 17, 2026 Highway 14 Regional Water Services Commission Administration Building Boardroom

PRESENT

1. Chair Smook, Vice Chair Heslin, Director Taylor, King (attended by Zoom), and Marsh.

Present: Lawrence Allen, CAO, Director of Operations
Crystal Yeske, Office Manager

CALL TO ORDER

2. Chair Smook called the meeting to order at 1:30 p.m.

ADOPTION OF AGENDA

3. **MOVED** by Heslin that the agenda be approved as presented.

09-84-26 CARRIED UNANIMOUSLY

MINUTES

4. **MOVED** by Taylor to approve the minutes of the Regular Meeting held, June 18, 2026, as presented.

09-85-26 CARRIED UNANIMOUSLY

FINANCIALS

5.1 Monthly Bank Reconciliation Statement and Reporting August 31, 2026.

5.2 Quarterly Budget Report – August 31, 2026

MOVED by Marsh to approve the Monthly Bank Reconciliation Statement, Reporting and Quarterly Budget Report for August 31, 2026, for information as presented.

09-86-26 CARRIED UNANIMOUSLY

NEW BUSINESS

6.1 RFD-Water Franchise Agreement-Beaver County

MOVED by Heslin that the board approved the enclosed Water Franchise Agreement between Beaver County and the Highway 14 Regional Water Services Commission.

09-87-26 CARRIED UNANIMOUSLY

REPORTS

7.1 CAO and Director of Operations Report

MOVED by Taylor to approve the CAO and Director of Operations Report, for June, July and August, as information.

09-88-26 CARRIED UNANIMOUSLY

CHAIR	CAO

Minutes of the Highway 14 Regional Water Services Commission Regular Meeting Sept 17, 2026

7.2. Directors Report

Vice-Chairman Heslin reported that the construction of 56 Avenue in Ryley is nearing completion.

Chairman Smook recently attended a Rotary Club meeting in Camrose and shared his appreciation for our community's water. He mentioned that he enjoys the taste of our water and noted that it has a distinct flavour compared with water elsewhere.

CORRESPONDENCE

8.1 FD Letter from Alberta Environment -Water for Life Program

09-89-26 **MOVED** by King that Highway 14 Regional Water not re-apply for the Water For Life Grant.

CARRIED

CLOSED SESSION

9.1 **MOVED** by Heslin to meet in Closed Session at 2:21 p.m. to discuss matters under the ATIA Section 20(1) – Disclosure harmful to personal privacy –ATIA -legal and Personnel

CARRIED UNANIMOUSLY

MOVED by Marsh to revert to the regular session at 2:52 p.m.

09-90-26 CARRIED UNANIMOUSLY

Next Regular Meeting October 15, 2026, at 1:30 p.m.

ADJOURNMENT

10. **MOVED** by Smook that the meeting adjourn at 2:52 p.m.

09-91-26 CARRIED UNANIMOUSLY

CHAIR

CHIEF ADMINISTRATIVE OFFICER

CHAIR	CAO