

HIGHWAY 14 REGIONAL WATER SERVICES COMMISSION

ORGANIZATIONAL Meeting

Thursday, November 19th, 2020
Ryley Legion,
Ryley, Alberta
1:00 p.m.

COMMISSION members PRESENT at commencement:

Bernie Marko, Village of Holden
Terry Magnuson, Village of Ryley
Dale Pederson, Beaver County
Dana Ewashko, Town of Viking
Larry Tiedemann, Town of Tofield

ADMINISTRATION present at commencement:

Brent Clark, Director of Operation, CAO
Bev Hutton, Recording Secretary
Evan Clay, Operations Supervisor

1. CALL TO ORDER:

The CAO called the Organizational meeting to order at 1:00 p.m.

2. ADDITIONS/DELETIONS TO THE AGENDA:

**20-70 MOVED by CM Pederson that the agenda be
approved as presented.**

CARRIED

3. ORGANIZATIONAL PROCEDURES:

3.1 Organizational Meeting Nomination Procedure

For Information only

**20-71 MOVED by Ewashko that the Commission waive
the verbal reading of the nomination procedure
and protocol.**

CARRIED

Noting that this was an indication all Commissioners had read and understood the nomination procedure.

4. CORRESPONDENCE:

Reading of appointments

20-72 MOVED by CM Tiedemann to waive the verbal reading of the appointments. Noting that this was an indication all Commissioners had read the appointments and there were no disputes.

CARRIED

5. NOMINATIONS FOR THE POSITION OF CHAIRPERSON

The CAO called for nominations for the position of Chairman of the Water Commission.

CM Magneson offered to let his name stand for position of Chairman.

CM Marko offered to let his name stand for position of Chairman.

CM Magneson then rescinded his offer to let his name stand for the position of Chair.

CM Magneson nominated CM Marko for position of Chairman.

The CAO made three distinct calls for further nominations.

CM Marko retained position of Chairman by acclamation.

20-73 MOVED by CM Tiedemann that nomination cease.

CARRIED UNANIMOUSLY

6. RELIEF OF CHAIR:

The CAO granted relief of the Chair to Chairman Marko at 1:04 p.m.

The CAO congratulated Chairman Marko and Chairman Marko thanked the attending Commission members for their support.

7. NOMINATIONS FOR THE POSITION OF VICE-CHAIR:

Chairman Marko called for nominations for Vice-Chair.

CM Tiedemann nominated CM Magneson.

CM Magneson agreed to let his nomination stand.

Chairman Marko made three distinct calls for further nominations.

CM Magneson retained position of Chairman by acclamation.

20-74 MOVED by CM Ewashko that nomination cease.

CARRIED UNANIMOUSLY

Chairman Marko congratulated CM Magneson as the Vice-Chairman.

8. DATES/TIMES FOR SCHEDULED MEETINGS:

(a) Regular Meetings

20-75 MOVED by CM Magneson that meetings will be set for the following dates; every third Thursday of the month at 1:00 p.m.

CARRIED

(b) Commission Orientation/Strategic Plan

Not reviewed as all commission members are returning members and have previously reviewed these plans.

(c) Commission Business Plan Session

Not reviewed as all commission members are returning members and have previously reviewed these plans.

9. SIGNING AUTHORITY:

The CAO explained the protocol relative to signing authority. Any two of the four: Chairman, or Vice-Chairman and the CAO or the Office Manager.

20-76 MOVED by CM Ewashko that in regards to the signing authority any two of the executive including the Chairperson, Bernie Marko, Vice-Chairperson, Terry Magneson or CAO, Brent Clark are authorized as signators. In the absence of the CAO the Office Manager, Crystal Yeske may sign. On no occasion may the CAO and the Office Manager jointly sign any document.

CARRIED

10. APPOINTMENT OF AUDITORS:

20-77 MOVED by CM Pederson that the firm of Yaremchuk & Annichiarico be retained as the Auditors for the Commission.

CARRIED

11. APPOINTMENT OF LEGAL:

20-78 MOVED by Ewashko that the firm of Reynolds, Mirth Richards & Farmer be retained as legal counsel for the Commission.

CARRIED

12. ADJOURNMENT:

20-79 MOVED by *CM Pederson* that the Commission adjourn the
Organizational Meeting at 1:13 p.m.

CARRIED UNANIMOUSLY

BS Marko

CHAIRPERSON

Brent Clark

ADMINISTRATOR