

HIGHWAY 14 REGIONAL WATER SERVICES COMMISSION

Regular Meeting

**Wednesday, March 18, 2015 at 3:00 p.m.
Highway 14 Regional Water Services Commission Office
Ryley, Alberta**

COMMISSION members PRESENT at commencement:

**Ron Yarham, Chairman, Beaver County
Rod Hunter, Town of Viking
Lavonne Svenson, Village of Ryley
Bernie Perrot, Town of Tofield
Carl Marsh, Village of Holden (alternate)**

COMMISSION members ABSENT at commencement:

Bernie Marko, Village of Holden

ADMINISTRATION present at commencement:

**Brent Clark, Director of Operations
Shelly Good, Recording Secretary**

Guests PRESENT at commencement:

**Robert Hoar, Yaremchuk and Annichiarico
Ted Matsika, Yaremchuk and Annichiarico
Bob Beck, CAO, Beaver County
Brian Strilchuk, For Lands Sake Environmental**

1. CALL TO ORDER:

Chairman Ron Yarham called the Regular meeting to order at 3:00 p.m.

2. ADDITIONS/DELETIONS TO THE AGENDA:

N/A

15-01 MOVED by CM Svenson that the agenda be approved, as presented.

CARRIED UNANIMOUSLY

3. DELEGATIONS:

3.1 Bob Beck, CAO, Beaver County- Waterline Capacity

- Water Capacity
- Bathgate Planning
- Policy on driving company vehicles, enquired if the Commission follows a policy and Beaver Emergency Services would like to be consistent with the Commission policy.

Bob Beck left at 3:12p.m.
Brian Strilchuk left at 3:13p.m.

- 3.2 Auditors Presented the Draft Audited Financial Statements for year ending Dec 31, 2014.

15-02 MOVED by CM Perrot to accept the DRAFT Audited Financial Statements, as presented.

CARRIED UNANIMOUSLY

15-03 MOVED by CM Hunter to put three hundred and fifty thousand into the restricted reserves fund.

CARRIED UNANIMOUSLY

Auditors left at 3:35p.m.

4. MINUTES:

- 4.1 Minutes of the Highway 14 Regional Water Services Commission Organizational meeting held November 19, 2014.

15-04 MOVED by CM Marsh to approve the minutes of the Organizational meeting November 19, 2014.

CARRIED UNANIMOUSLY

- 4.2 Minutes of the Highway 14 Regional Water Services Commission Regular Meeting held November 19, 2014.

15-05 MOVED by CM Svenson to approve the minutes of the Regular Meeting November 19, 2014.

CARRIED UNANIMOUSLY

5. **FINANCIALS:**

5.1 Draft Audited Financial Statements

5.2 Monthly Bank Reconciliation Statement- February 2015.

15-06 MOVED by CM Hunter to approve the February monthly bank statement.

CARRIED UNANIMOUSLY

5.3 Budget Report for Month Ending February 28, 2015.

15-07 MOVED by CM Hunter to accept the Budget Report for the month ending February 28, 2015.

CARRIED UNANIMOUSLY

6. **NEW BUSINESS:**

6.1 Memorandum of Agreement between Highway 14 Regional Water Services Commission and Beaver County: West End Truck fill- Discussions on installing a bottle dispenser.

15-08 MOVED by CM Perrot to accept the Agreement between Highway 14 Regional Water Services Commission and Beaver County regarding the West End Truck fill.

CARRIED UNANIMOUSLY

6.2 a.) Purchase and Sale Agreement between Highway 14 Regional Water Services Commission and Beaver County: Kinsella

15-09 MOVED by CM Hunter to accept the Agreement between Highway 14 Regional Water Services Commission and Beaver County, Kinsella.

b.) RFD- Request for Decision – Funding Purchase of Kinsella Distribution System

15-10 MOVED by CM Marsh to purchase the Kinsella Distribution System for Forty Thousand Dollars and fund it through the restricted reserve fund.

CARRIED UNANIMOUSLY

- 6.3 Motion to Amend Bylaw 2-11- Board of Directors: Remove Strathcona County from Directors.

15-11 MOVED by CM Hunter that Bylaw 2-11 be given first reading.

CARRIED UNANIMOUSLY

15-12 MOVED by CM Svenson that Bylaw 2-11 be given second reading.

CARRIED UNANIMOUSLY

15-13 MOVED by CM Perrot that Bylaw 2-11 be presented for third reading.

CARRIED UNANIMOUSLY

15-14 MOVED by CM Marsh that Bylaw 2-11 be read a third time.

CARRIED UNANIMOUSLY

- 6.4 Motion to Provide services to Camrose County – Non Members

15-15 MOVED by CM Hunter to provide services to Camrose County.

CARRIED UNANIMOUSLY

- 6.5 Motion to provide services to Strathcona County – Non Member

15-16 MOVED by CM Svenson to provide services to Strathcona County.

CARRIED UNANIMOUSLY

- 6.6 Motion to Amend Bylaw 14-1 Rate Schedule “A”

15-17 MOVED by CM Hunter that Bylaw 15-1 be given first reading.

CARRIED UNANIMOUSLY

15-18 MOVED by CM Svenson that Bylaw 15-1 be given second reading.

CARRIED UNANIMOUSLY

15-19 MOVED by CM Perrot that Bylaw 14-1 be presented for third reading.

CARRIED UNANIMOUSLY

15-20 MOVED by CM Marsh that Bylaw 2-11 be read a third time.

CARRIED UNANIMOUSLY

6.7 RFD- Grant Application for Upgrade to Transmission Line for Pump Installations at Tofield and Ryley

15-21 MOVED by CM Hunter to apply for a Grant for a minimum of seven hundred and fifty thousand dollars.

CARRIED UNANIMOUSLY

6.8 RFD – G.M. Pearson

The board recommends G.M. Pearson biomedical deal directly with BMS to acquire their own right of way.

7. Reports:

7.1 Director of Operations- Brent Clark

- Will follow up on unaccounted water
- West End Truck fill Update
- Transmission Line Repair
- Jensen Insertion
- Medical Marijuana Greenhouse –request for large amounts of water
- Bathgate Coop update

15-22 MOVED by CM Hunter to accept the Director of Operations report, as presented.

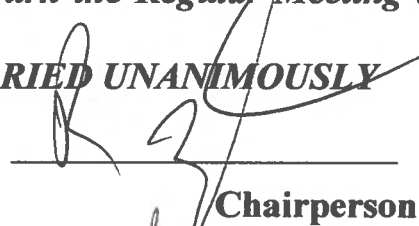
CARRIED UNANIMOUSLY

Next Meeting - The next Regular Commission Meeting is scheduled for June 17, 2015, at 3:00 p.m., Commission office.

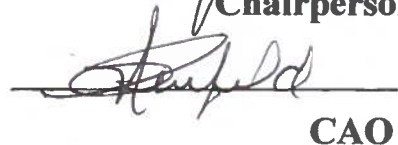
8. ADJOURNMENT:

15-23 MOVED by CM Svenson to adjourn the Regular Meeting at 5:32 p.m.

CARRIED UNANIMOUSLY



Chairperson



CAO