

HIGHWAY 14 REGIONAL WATER SERVICES COMMISSION

**ORGANIZATIONAL Meeting**

Thursday, November 21, 2019  
Water Commission Office  
Ryley, Alberta  
1:00 p.m.

COMMISSION members PRESENT at commencement:

Bernie Marko, Village of Holden  
Terry Magneson, Village of Ryley  
Dale Pederson, Beaver County  
Dana Ewashko, Town of Viking  
Larry Tiedemann, Town of Tofield

COMMISSION members ABSENT at commencement:

ADMINISTRATION present at commencement:

Al Harvey, CAO  
Evan Clay, Operations Supervisor  
Bev Hutton, Recording Secretary  
Brent Clark, Director of Operations

ADMINISTRATION ABSENT at commencement:

1. CALL TO ORDER:

The CAO called the Organizational meeting to order at 1:04 p.m.

2. ADDITIONS/DELETIONS TO THE AGENDA:

3. ORGANIZATIONAL PROCEDURES:

a. Organizational Meeting Nomination Procedure

For Information only

**19-101 MOVED by CM Tiedemann that the Commission waive the verbal reading of the nomination procedure and protocol.**

**CARRIED**

Noting that this was an indication all Commissioners had read and understood the nomination procedure.

4. CORRESPONDENCE:

4.1 Reading of appointments

**19-102 MOVED by CM Magneson to waive the verbal reading of the appointments. Noting that this was an indication all Commissioners had read the appointments and there were no disputes.**

**CARRIED**

5. NOMINATIONS FOR THE POSITION OF CHAIRPERSON

The CAO called for nominations for the position of Chairman of the Water Commission.

CM Marko nominated by CM Magneson for position of Chair.

CM Marko agreed to let his nomination stand.

The CAO made three distinct calls for further nominations.

**19-103 MOVED by CM Magneson that nomination cease.**

**CARRIED**

6. RELIEF OF CHAIR:

The CAO granted relief of the Chair to Chairman Marko at 1:06 p.m.

The CAO congratulated Chairman Marko and Chairman Marko thanked the attending Commission members for their support.

7. NOMINATIONS FOR THE POSITION OF VICE-CHAIR:

Chairman Marko called for nominations for Vice-Chair.

CM Tiedemann nominated CM Magneson

CM Magneson agreed to let his nomination stand.

Chairman Marko made three distinct calls for further nominations.

**19-104 MOVED by CM Tiedemann that nomination cease.**

**CARRIED**

Chairman Marko congratulated CM Magneson as the Vice-Chairman.

8. DATES/TIMES FOR SCHEDULED MEETINGS:

(a) Regular Meetings

**19-105 MOVED by CM Magneson that meetings will be set for the following dates; every third Thursday of the month at 1:00 p.m.**

**CARRIED**

(b) Commission Orientation/Strategic Plan

**19-106 MOVED by CM Magneson that Highway 14 Regional Water directs Administration to develop a Strategic Plan.**

**CARRIED**

(c) Commission Business Plan Session

**19-107 MOVED by CM Tiedemann that Highway 14 Regional Water set the date of September 2020 to review the business plan.**

9. SIGNING AUTHORITY:

The CAO explained the protocol relative to signing authority. Any two of the four: Chairman, or Vice-Chairman and the CAO or the Office Manager.

**19-109 MOVED by CM Ewashko that in regards to the Signing authority any two of the executive including the Chairperson, Vice-Chairperson or CAO, are authorized as signators. In the absence of the CAO the Office Manager may sign. On no occasion may the CAO and the office Manage jointly sign any document.**

**CARRIED**

**19-110 MOVED by CM Ewashko that the full names of the Signing authority be added to the Organizational Agenda.**

**CARRIED**

**10. APPOINTMENT OF AUDITORS:**

**19-111 MOVED by CM Magneson that the firm of Yaremchuk & Annichiarico be retained as the Auditors for the Commission.**

**CARRIED**

**11. APPOINTMENT OF LEGAL:**

**19-112 MOVED by CM Pederson that the firm of Reynolds, Mirth Richards & Farmer be retained as legal counsel for the Commission.**

**CARRIED**

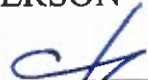
**12. ADJOURNMENT:**

**19-113 MOVED by Chairman Marko that the Commission adjourn the Organizational Meeting at 1:16 p.m.**

**CARRIED**



CHAIRPERSON



ADMINISTRATOR