

HIGHWAY 14 REGIONAL WATER SERVICES COMMISSION

Regular Meeting

**Thursday June 21st, 2018 at 1:00 p.m.
Water Commission Office
Ryley, Alberta**

PRESENT:

COMMISSION members PRESENT at commencement:

**Terry Magneson, Village of Ryley
Dana Ewashko, Town of Viking
Larry Tiedemann, Town of Tofield
Dale Pederson, Beaver County
Bernie Marko, Village of Holden**

ADMINISTRATION present at Commencement:

**Al Harvey, CAO
Brent Clark, Director of Operations
Bev Hutton, Recording Secretary**

1. CALL TO ORDER:

Chairman CM Marko called the Regular meeting to order at 1:00 p.m.

2. ADDITIONS/DELETIONS TO THE AGENDA:

- 6.2 Over size main extension
- 7.1.1 Damage to water line

18-62 MOVED by CM Tiedemann that the agenda be adopted as amended.

CARRIED

3. MINUTES:

- 4.1 Minutes of the Highway 14 Regional Water Services Commission Regular Meeting held May 17th, 2018.

18-63 MOVED by CM Tiedemann to approve the minutes of the Regular Meeting of May 17, 2018, as presented.

CARRIED

4. FINANCIALS:

- 4.1 Monthly Bank Reconciliation Statement --May 31, 2018.

18-64 MOVED by CM Magneson that the Monthly Bank Reconciliation for May 31, 2018, be adopted for information.

CARRIED

4.2 Quarterly Budget Report- May 31, 2018

18-65 MOVED by CM Pederson that the Quarterly Budget Report for May 31, 2018, be adopted for information.

CARRIED

5. UNFINISHED BUSINESS:

5.1 Truck Fill Survey

18-66 MOVED by CM Tiedemann that Highway 14 Regional Water Services Commission directs administration to look to have its truck fill assumptions on non-residential use confirmed by our engineers.

CARRIED

5.2 Strategic Planning

18-67 MOVED by CM Magneson that Highway 14 Regional Water Services Commission establish the date of August 16, 2018, for their strategic planning session.

CARRIED

5.3 Front of Office

18-68 MOVED by CM Ewashko that Highway 14 Regional Water Services Commission directs staff to purchase and install sod grass for the front of office.

CARRIED

5.4 Salary/Wage Grids

18-69 MOVED by CM Tiedemann that Highway 14 Regional Water Services Commission directs administration to develop a draft salary grid for the Commission's consideration.

CARRIED

6. NEW BUSINESS:

6.1 MasterCard Options

18-70 MOVED by CM Ewashko that Highway 14 Regional Water Services Commission directs administration to change the current Mastercard to a rewards card.

CARRIED

6.2 Oversized main extension

18-71 MOVED by CM Magneson that Highway 14 Regional Water Services Commission agrees to the change of 2' to 4' piping for additional capacity to accommodate for future growth.

CARRIED

7. REPORTS

7.1 Director of Operations Report-handout at meeting

18-72 MOVED by CM Tiedemann to accept the Report of the Director of Operations.

CARRIED

7.1.1 The Director of Operations, requested direction on what to do about damage to waterlines.

18-73 MOVED by CM Ewashko to make a new Policy covering the use of Fire Hydrants .

CARRIED

7.1.2 The Director of Operations, requested direction on the agreement with Alberta Transportation.

18-74 MOVED by CM Tiedemann that administration be authorized to sign the Alberta Transportation crossing agreement.

CARRIED

7.2 CAO Report- Al Harvey

18-75 MOVED by CM Magneson to accept the CAO report.

CARRIED

7.3 Commission Members

CM Pederson left early at 3:56 p.m.

8. CORRESPONDENCE:

9. IN CAMERA:

10. ADJOURNMENT:

18-76 MOVED by CM Tiedemann to adjourn the Regular Meeting at 3:59 p.m.

CARRIED



Chairperson



CAO