

HIGHWAY 14 REGIONAL WATER SERVICES COMMISSION

**Regular Meeting
October 15th, 2020 at 1:00 p.m.
Ryley Legion Hall
Ryley, Alberta**

PRESENT:

COMMISSION members PRESENT at commencement:

**Larry Tiedemann, Town of Tofield
Dale Pederson, Beaver County
Joy Zoopkow, Village of Holden (Alternate) attended by Zoom
Terry Magneson, Village of Ryley
Dana Ewashko, Town of Viking**

COMMISSION member ABSENT at Commencement:

Bernie Marko, Village of Holden

ADMINISTRATION members PRESENT at commencement:

**Brent Clark, Director of Operations
Bev Hutton, Recording Secretary**

ADMINISTRATION member ABSENT at commencement:

Evan Clay, Operations Supervisor

1. CALL TO ORDER:

Vice -Chairman Magneson called the Regular meeting to order at 1:05 p.m.

20-58 MOVED by CM Tiedemann to approve agenda as presented.

CARRIED

2. ADDITIONS/DELETIONS TO THE AGENDA:

No changes to the Agenda.

3. MINUTES:

3.1 Minutes of the Highway 14 Regional Water Services Commission Regular Meeting held August 20th, 2020.

20-59 MOVED by CM Pederson to approve the minutes of the Regular Meeting of August 20th, 2020.

CARRIED

4. FINANCIALS:

4.1 Monthly Bank Reconciliation Statement-August 31st, 2020.

20-60 MOVED by CM Zoopkow that the monthly Bank Reconciliation for the month of August 31st, 2020 be adopted for information as presented.

CARRIED

4.2 Quarterly Budget Report- August 31st, 2020.

20-61 MOVED by CM Zoopkow that the Quarterly Budget Report for August 31st, 2020 be adopted for information as presented.

CARRIED

4.3 Monthly Bank Reconciliation Statement-September 30th, 2020.

20-62 MOVED by CM Ewashko that the monthly Bank Reconciliation Statement for September 30th, 2020 be approved as presented.

CARRIED

4.4 Quarterly Budget Report-Sept 30th, 2020.

20-63 MOVED by Ewashko that the Quarterly Budget Report for September 30th, 2020 be approved as presented.

CARRIED

5. UNFINISHED BUSINESS:

5.1 Revisions to the Franchise Agreements

5.2 F.C.M Grant- Martin Gillett, Arrow Engineering

5.3 Green Application Fund- Martin Gillet, Arrow Engineering

5.4 Municipal Stimulus Program

20-64 MOVED by CM Pederson that the Highway 14 Regional Water Services Commission that the Director of Operations continue to investigate the benefits of renegotiating franchise agreements. Check with Martin Gillett to see what he has done on behalf of Highway 14 Regional Water Services Commission.

CARRIED

6. NEW BUSINESS:

- 6.1 Policy-Retirement Allowance
- 6.2 Policy-Safety Incentive Program

20-65 MOVED by CM Magneson to move 6.1 and 6.2 into a closed Session.

CARRIED

7. REPORTS:

- 7.1 Director of Operations Report- Brent Clark-Desk Drop

20-66 MOVED by CM Pederson that the Highway 14 Regional Water Services Commission to accept the Director of Operations Report.

CARRIED

- 7.3 Commission Members

No report was provided.

8. CORRESPONDENCE:

- 8.1 Letters of Resignation
- 8.2 Letter of Retirement

CM Magneson called a recess at 2:55 p.m.

CM Magneson reconvene at 3:00 p.m.

9. CLOSED SESSION:

20-67 MOVED by CM Pederson to go into closed session at 3:00 p.m.

CARRIED

**20-68 MOVED by CM Tiedemann to come out of closed session
at 3:40 p.m.**

CARRIED

10. ADJOURNMENT:

**20-69 MOVED by CM Magneson to adjourn the Regular
Meeting at 3:45 p.m.**

CARRIED

B. Marko

Chairman

Trent Clark

CAO