

HIGHWAY 14 REGIONAL WATER SERVICES COMMISSION

**Regular Meeting
September 16th, 2021 at 1:00 p.m.
Ryley, Alberta
Highway 14 Regional Office**

PRESENT:

COMMISSION members PRESENT at commencement:

**Larry Tiedemann, Town of Tofield
Dale Pederson, Beaver County
Dana Ewashko, Town of Viking
Terry Magneson, Village of Ryley**

COMMISSION members ABSENT at commencement:

Bernie Marko, Village of Holden

ADMINISTRATION members PRESENT at commencement:

**Michael Bolch, CAO
Crystal Yeske, Office Manager
Grant Kipling, Lead Hand Operator**

ADMINISTRATION members ABSENT at commencement:

Beverly Kipling, Recording Secretary

1. CALL TO ORDER:

Vice- Chairman Magneson called the Regular meeting to order at 1:14 p.m.

2. ADDITIONS/DELETIONS TO THE AGENDA:

- 6.6 RFD- Post Election Commission Orientation
- 6.7 RFD- Partial Funding of Holden Watermain Replacement
- 8.1 Sept 30th – National Day of Truth and Reconciliation

21-105 MOVED by CM Tiedemann that the agenda be adopted as amended.

CARRIED

3. MINUTES:

3.1 Minutes of the Highway 14 Regional Water Services Commission Regular Meeting held August 19th, 2021.

21-106 MOVED by CM Pederson that the Highway 14 Regional Water Services Commission to approve the minutes of the Regular Meeting held August 19th, 2021.

CARRIED

4. FINANCIALS:

4.1 Monthly Bank Reconciliation Statement- August 31st, 2021.

4.2 Quarterly Budget Report- August 31st, 2021.

21-107 MOVED by CM Tiedeman that the financial reports for August 31st, 2021 be adopted for information as presented.

CARRIED

5. UNFINISHED BUSINESS:

No unfinished business.

6. NEW BUSINESS:

6.1 RFD-Cost of Living Increase for 2022

21-108 MOVED by CM Pederson that the Highway 14 Regional Water Services Commission recommend administration to establish a Covid Hardship Allowance at 3.5% retroactively for 2021, COLA at 3.5 % for 2022, and 3.5% for 2023, and direct administration to establish immediately.

CARRIED

6.2 RFD-Franchise Agreements with Municipalities

21-109 MOVED by CM Tiedemann that the Highway 14 Regional Water Services Commission recommends staff to pursue the franchise negotiations to divest its ownership of municipal water infrastructure currently held by the Highway 14 Regional Water Services Commission.

CARRIED

6.3 RFD – 4 Day Work Week

21-110 MOVED by CM Tiedeman that the Highway 14 Regional Water Services Commission recommends staff to commence with the extended hours via a shortened work week. The hours will be 7 a.m. to 5 p.m., and the office will be open from 8 a.m. to 5 p.m. Monday to Friday. The board recommend staff to implement this improved practice immediately.

CARRIED

6.4 Strategic Planning

21-111 MOVED by CM Ewashko that the Highway 14 Regional Water Services Commission recommends staff to implement strategic planning continuance with administration and staff for 2022, starting immediately 2021 and completing for the Spring of 2022.

CARRIED

6.5 Election Transition Plans – verbal report

6.6 RFD-Post Election Commission Orientation

21-112 MOVED by CM Pederson that the Highway 14 Regional Water Services Commission directs administration to develop an orientation for the new Commission with the agenda discussed, and to have involvement from the old Commission as part of the orientation.

CARRIED

6.7 RFD-Partial Funding of Holden Watermain Replacement

21-113 MOVED by CM Ewashko that the Highway 14 Regional Water Services Commission directs staff to work with Holden on a plan to replace up to 200 meters of pvc watermain and appurtenances to our satisfaction on 51 Avenue between 50 street and 51 ½ street, and that the total cost will be shared equally by Holden and Highway 14 Regional Water Services Commission and that Highway 14 Regional Water Services Commission's portion will not exceed \$90,000 inclusively, and that construction of the watermain will only be conducted between May 1st and September 1st , 2022 or 2023.

CARRIED

Break at 2:21 p.m.
Reconvened at 2:26 p.m.

7. REPORTS:

- 7.1 CAO Report -Desk drop - Verbal
- 7.2 Lead Operator Report- Desk Drop - verbal
- 7.3 Commission Report-Verbal

21-114 MOVED by CM Magneson that the Highway 14 Regional Water Services Commission accept the reports for information.

CARRIED

8. CORRESPONDENCE:

- 8.1 Letters to Village of Ryley
- 8.2 Email from Beaver County- September 30th – National Day for Truth and reconciliation.

21-115 MOVED by CM Pederson that the Highway 14 Regional Water Services Commission accept the correspondence for information.

CARRIED

Next meeting October 28th, 2021 at 1:00 p.m.

9. CLOSED SESSION:

No Closed session needed.

10. ADJOURNMENT:

21-116 MOVED by Vice- Chairman Magneson to adjourn the regular meeting at 2:58 p.m.

CARRIED



Chairman



CAO