

HIGHWAY 14 REGIONAL WATER SERVICES COMMISSION

Regular Meeting

**Thursday, December 20th, 2018 at 1:00 p.m.
Water Commission Office
Ryley, Alberta**

PRESENT:

COMMISSION members PRESENT at commencement:

**Dana Ewashko, Town of Viking
Dale Pederson, Beaver County
Bernie Marko, Village of Holden
Terry Magneson, Village of Ryley
Larry Tiedemann, Town of Tofield**

ADMINISTRATION present at Commencement:

**Al Harvey, CAO
Brent Clark, Director of Operations
Evan Clay, Operation's Technologist
Bev Hutton, Recording Secretary**

1. CALL TO ORDER:

Chairman Marko called the Regular meeting to order at 1:02 p.m.

2. ADDITIONS/DELETIONS TO THE AGENDA:

18-124 MOVED by CM Magneson that the agenda be adopted as amended.

CARRIED

3. MINUTES:

3.1 Minutes of the Highway 14 Regional Water Services Commission Organizational Meeting held November 15th, 2018.

18-125 MOVED by CM Magneson to approve the minutes of the Organizational Meeting of November 15th, 2018, as presented.

CARRIED

- 3.2 Minutes of the Highway 14 Regional Water Services Commission Regular Meeting held November 15th, 2018.

18-126 MOVED by CM Pederson to approve the minutes of the Regular Meeting of November 15th, 2018, as presented.

CARRIED

18-127 MOVED by CM Marko to table agenda section 4.1 to 7.3 subject to discussion related to the correspondents from the Town of Tofield.

CARRIED

18-128 MOVED by CM Marko to move the discussion to a closed session 1:06 p.m.

CARRIED

18-129 MOVED by CM Marko to revert back to open session at 1:39 p.m.

CARRIED

18-130 MOVED by CM Marko to move back to 4.1 Financials after the discussion on The Town of Tofield.

CARRIED

**CM Marko called a recess at 1:40 p.m.
CM Marko reconvened the meeting at 1:45p.m.**

4. FINANCIALS:

- 4.1 Monthly Bank Reconciliation Statement –November 30th, 2018.

18-131 MOVED by CM Magneson that the Monthly Bank Reconciliation for November 30th, 2018, be adopted for information.

CARRIED

- 4.2 Quarterly Budget Report- November 30th, 2018.

18-132 MOVED by CM Tiedemann that the Quarterly Budget Report for November 30th, 2018, be adopted for information.

CARRIED

5. UNFINISHED BUSINESS:

5.1 There were no items here, the Commission advanced the agenda.

6. NEW BUSINESS:

6.1 Budget 2019

18-133 MOVED by CM Tiedemann that the Highway 14 Regional Water Services Commission adopts the 2019 Operational and Capital budget as presented.

CARRIED

6.1.8 Staff Pay Raise

18-134 MOVED by CM Magneson that a cost of living increase of 2% be provided to staff.

CARRIED

6.2 Bylaw 18-2

18-135 MOVED by CM Magneson that first reading be provided to bylaw 2018-02, a bylaw of revised rates and charges.

CARRIED

18-136 MOVED by CM Ewashko that a second reading be provided to bylaw 2018-02, a bylaw of revised rates and charges.

CARRIED

18-137 MOVED by CM Pederson that the Highway 14 Regional Water Services Commission proceed to third and final reading to Bylaw 2018-02, a bylaw of revised rates and charges.

CARRIED UNANIMOUSLY

18-138 MOVED by CM Ewasko that the Highway 14 Regional Water Services Commission provides third reading to Bylaw 2018-02 a Bylaw of revised rates and charges

CARRIED

7. **REPORTS**

7.1 Director of Operations Report

18-139 MOVED by CM Tiedemann to accept the Director of Operations report.

CARRIED

7.1(a) RFD-General Contractor Installation of Water Mains and Service Lines

18-140 MOVED by CM Ewashko that the Highway 14 Regional Water Services Commission enters into a two year agreement with Alberta North Construction Services Limited operating as NSD Services.

CARRIED

7.2 CAO Report- Al Harvey

18-141 MOVED by CM Magneson to accept the CAO report.

CARRIED

7.3 Commission Members

No report provided

8. **CORRESPONDENCE:**

8.1 Town of Tofield

18-142 MOVED by CM Magneson that a letter be drafted to the Town of Tofield to explain the Highway 14 Water Commission discussion on the development of a fixed Charge.

CARRIED

8.2 Loan Renewal Agreement

18-143 MOVED by CM Tiedemann that the Loan Renewal Agreement be accepted for information.

CARRIED

9. IN CAMERA: Closed Session

Next Meeting scheduled for Thursday January 17, 2019 at
1:00 p.m.

10. ADJOURNMENT:

**18-144 MOVED by CM Marko to adjourn the Regular
Meeting at 4:29 p.m.**

CARRIED



Chairperson



CAO