

**HIGHWAY 14 REGIONAL WATER SERVICES COMMISSION**

**Regular Meeting**

**August 15<sup>th</sup>, 2019 at 1:00 p.m.  
Water Commission Office  
Ryley, Alberta**

**PRESENT:**

**COMMISSION members PRESENT at commencement:**

**Terry Magneson, Village of Ryley  
Larry Tiedemann, Town of Tofield  
Dale Pederson, Beaver County  
Bernie Marko, Village of Holden**

**COMMISSION members ABSENT at Commencement:**

**Dana Ewashko, Town of Viking**

**ADMINISTRATION members PRESENT at commencement:**

**AL Harvey, CAO  
Brent Clark, Director of Operations  
Bev Hutton, Recording Secretary**

**1. CALL TO ORDER:**

Chairman Marko called the Regular meeting to order at 1:01 p.m.

**2. ADDITIONS/DELETIONS TO THE AGENDA:**

**19-60 MOVED by CM Tiedemann to adopt the agenda as amended to add the Holden infrastructure work.**

**CARRIED**

CM Ewashko arrived at 1:05 p.m.

**3. MINUTES:**

**3.1 Minutes of the Highway 14 Regional Water Services Commission Regular Meeting Held June 20<sup>th</sup>, 2019.**

**19-61 MOVED by CM Magneson to approve the minutes of the Regular Meeting of June 20<sup>th</sup>, 2019, as presented.**

**CARRIED**

**4. FINANCIALS:**

4.1 Monthly Bank Reconciliation Statement – June 30<sup>th</sup>, 2019.

**19-62 MOVED by CM Magneson that the Monthly Bank Reconciliation for June 30<sup>th</sup>, 2019 be adopted for Information as presented.**

**CARRIED**

4.2 Quarterly Budget Report – June 30<sup>th</sup>, 2019

**19-63 MOVED by CM Tiedemann that the Quarterly Budget Report for June 30<sup>th</sup>, 2019 be adopted.**

**CARRIED**

4.3 Monthly Bank Reconciliation Statement-July 31<sup>st</sup>, 2019.

**19-64 MOVED by CM Ewashko that the monthly Bank Reconciliation for July 31<sup>st</sup>, 2019 be adopted for information as presented.**

**CARRIED**

4.4 Quarterly Budget Report-July 31<sup>st</sup>, 2019.

**19-65 MOVED by CM Magneson that the Quarterly Budget Report for July 31<sup>st</sup>, 2019 be adopted.**

**CARRIED**

**5. UNFINISHED BUSINESS:**

5.1 RFD-Policy Changes

**19-66 MOVED by CM Pederson that the Highway 14 Regional Water Services Commission adopts Policy FIN 1.05 as amended with the additions as suggested by the Auditor.**

**CARRIED**

**19-67 MOVED by CM Magneson that the Highway 14 Regional Water Services Commission adopts Policy FIN 1.06 as amended with the additions as suggested by the Auditor.**

**CARRIED**

**19-68 MOVED by CM Tiedemann that the Highway 14 Regional Water Services Commission adopts Policy FIN 1.07 as amended with the additions as suggested by the auditor.**

**CARRIED**

**19-69 MOVED by CM Pederson that the Highway 14 Regional Water Services Commission adopts Policy FIN 1.08 as amended with the additions as suggested by the Auditor.**

**CARRIED**

5.2 RFD-Revised Chart of Accounts

**19-70 MOVED by CM Tiedemann that the Highway 14 Regional Water Services Commission receives the revised chart of accounts listing for information.**

**CARRIED**

5.3 RFD-Line Relocation

**19-71 MOVED by CM Magneson that the Highway 14 Regional Water Services Commission agrees to add the expenses related to relocating the water line located in RR132, adjacent to the P&H facility, to the 2019 budget as per road right of way agreement with Beaver County.**

**CARRIED**

5.4 RFD-Jensen Correspondence

**19-72 MOVED by CM Pederson that the Highway 14 Regional Water Services Commission receives the Jensen's correspondence for information.**

**CARRIED**

CM Ewashko left the room at 2:14 p.m.

CM Ewashko returned to room at 2:15 p.m.

**6. NEW BUSINESS:**

6.1 RFD – Siemens Concerns

**19-73 MOVED by CM Tiedemann that the Highway 14 Regional Water Services Commission receives the correspondence from Mr. Siemens for information.**

**CARRIED**

CM Magneson indicated and pecuniary interest and left the room at 2:22 p.m.

6.2 RFD-Rural/Urban Fixed Charges

**19-74 MOVED by CM Ewashko that the Highway 14 Regional Water Services Commission defers discussion on the rural/urban fixed charge issue subject to the completion of the distribution fixed charges reviews.**

**CARRIED**

CM Magneson returned to the room at 2:27 p.m.  
Chairman Marko called a break at 2:28 p.m.  
Chairman Marko reconvened at 2:34 p.m.

**7. REPORTS:**

7.1 Director of Operations Report- Brent Clark

**19-75 MOVED by CM Magneson that the Highway 14 Regional Water Services Commission to accept the Director of Operations Report.**

**CARRIED**

7.2 CAO Report-Al Harvey

**19-76 MOVED by CM Pederson that the Highway 14 Regional Water Services Commission accept the CAO Report as presented.**

**CARRIED**

Highway 14 Regional Water Services Commissioners requested that the CAO and Director of Operations attend the meeting in Holden.

7.3 Commissioners Members

No reports were provided.

Chairman Marko left the room at 4:15 p.m.  
Chairman Marko returned to the room at 4:16 p.m.

**8. CORRESPONDENCE:**

8.1 Letters to the Mayor's and Reeve of the participating Municipalities (Beaver County, Tofield, Ryley, Holden, Viking)-Transmission System Fixed Fee Annual Reserve Recovery Fund.

**9. CLOSED SESSION:**

9.1 RFD-Remuneration Review-Desk Drop

**19-77 MOVED by CM Pederson that the Highway 14 Regional Water Services Commission to convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 19 of the Freedom of Information and Protection of Privacy Act at 4:18 p.m.**

**CARRIED**

*[Signature]*  
**(It) Those present at the closed session;  
Commission Members; Terry Magneson  
Larry Tiedemann  
Dale Pederson  
Dana Ewashko  
Bernie Marko  
Staff; Al Harvey**

**19-78 MOVED by CM Pederson that the Highway 14 Regional Water Services Commission reconvene the meeting at 5:19 p.m.**

**CARRIED**

Chairman Marko called a break at 5:20 p.m.  
Chairman Marko reconvened the meeting at 5:21 p.m.

**10. ADJOURNMENT:**

**19-79 MOVED by Chairman Marko to adjourn the Regular Meeting at 5:22 p.m.**

**CARRIED**

*[Signature]*

Chairman

*[Signature]*

CAO