

HIGHWAY 14 REGIONAL WATER SERVICES COMMISSION

**ORIENTATION Meeting**

Thursday, December 21, 2017  
Water Commission Office  
Ryley, Alberta  
9:00 a.m.

COMMISSION members PRESENT at commencement:

Bernie Marko, Village of Holden  
Rod Hunter, Town of Viking  
Terry Magneson, Village of Ryley  
Larry Tiedemann, Town of Tofield  
Dale Pederson, Beaver County

ADMINISTRATION present at commencement:

Al Harvey, CAO  
Brent Clark, Director of Operations

1. CALL TO ORDER:

The Chairman Marko called the Orientation meeting to order at 9:04 a.m.

2. ADDITIONS/DELETIONS TO THE AGENDA:

- 4.2 Server Quote
- 4.3 Commission Tour of Line/Operations

**17-80 MOVED by CM Hunter that the agenda be approved with additions.**

**CARRIED**

3. ORIENTATION:

3.1 Overview of the Highway 14 Regional Water System

Chairman Marko requested that the CAO Mr. Harvey and Director of Operation Mr. Clark provide information to the Commission.

Mr. Clark provide a verbal overview of the history of the water system. A copy of the report is attached and forms a part of these minutes.

Mr. Harvey provide a review of the Commissions in Alberta and provided copies of;

- Municipal Government Act Sections 602.01 to 602.34
- Highway 14 Regional Water Services Commission Regulation 154/1990
- Alberta Municipal Affairs – History Profile
- Bylaw No. 2-15
- 2017 Commission Retreat
- Strategic Plan Framework
- Legal Opportunity for Training
- Policy and Procedure Handbook-Board Code of Conduct
- Policy and Procedure Handbook-Honorariums and Expense Rates

Chairman Marko called a recess at 11:54 a.m.

Chairman Marko reconvened the meeting at 1:02 p.m.

Former CM Deb Dueck joined the Joint Council Meeting.

Chairman Marko facilitated a general discussion so that the new commission members and old could exchange information.

4. WATER RATES:

4.1 RFD – EPCOR Rate Increase:

**17-81 MOVED by CM Tiedemann that subject to the increase in bulk water rates from Epcor of \$0.04 per cubic meter and the need to adjust for inflation that the Highway 14 Regional Water Services Commission adjust its rates by 5.5 cents per cubic meter effective February 1, 2018.**

**CARRIED**

4.2 Server Quote:

**17-82 MOVED by CM Magneson Administration be authorized to purchase a server as per the quote received from Compufix in the amount of \$9,334.50 with \$1,050.00 in addition for installation.**

**CARRIED**

4.3 Commission Tour of Line/Operations:

**17-83 MOVED by CM Hunter that administration develop a tour of the existing system.**

**CARRIED**

The next Commission meeting is scheduled for January 25, 2018 at 1:00 p.m. Commission office.

5. ADJOURNMENT:

**17-84 MOVED by CM Pederson that the Commission adjourn the Meeting at 3:20 p.m.**

**CARRIED**

  
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CHAIRPERSON

  
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ADMINISTRATOR