

HIGHWAY 14 REGIONAL WATER SERVICES COMMISSION

**Regular Meeting
December 14th, 2023 at 1:00 p.m.
Commission Office**

PRESENT:

COMMISSION members PRESENT at commencement:

**Norm Martineau, Town of Tofield
Dale Pederson, Beaver County
Dana Ewashko, Town of Viking
Milt MacGregor, Village of Holden
Brian Ducherer, Village of Ryley
Larry Tiedemann, Town of Tofield (alternate)**

ADMINISTRATION members PRESENT at commencement:

**Michael Bolch, CAO
Grant Kipling, Operations Manager
Bev Hutton, Records Coordinator**

ADMINISTRATION members not PRESENT at Commencement

Crystal Yeske, Office Manager

GUESTS Present at commencement:

Jana Semeniuk, Tofield Mercury

1. CALL TO ORDER:

Chairman Ducherer called the Regular meeting to order at 1:05 p.m.

2. ADDITIONS/DELETIONS TO THE AGENDA:

- 5.3 Wage increase
- 5.4 Use of old Highway 14 Regional Water building
- 5.5 Interim budget

23-85 MOVED by Chairman Ducherer that the Highway 14 Regional Water Services Commission accept agenda as amended.

CARRIED

3. MINUTES:

3.1 Minutes of the Highway 14 Regional Water Services Commission Special Meeting held November 16th, 2023.

23-86 MOVED by CM Pederson that the Highway 14 Regional Water Services Commission to approve the minutes as of the Special Meeting held November 16th, 2023 amended.

CARRIED

3.2 Minutes of the Highway 14 Regional Water Services Commission Organizational Meeting held November 16th, 2023.

23-87 MOVED by CM MacGregor that the Highway 14 Regional Water Services Commission to approve the minutes of the Organizational Meeting held November 16th, 2023 amended.

CARRIED

4. UNFINISHED BUSINESS:

4.1 Response to Village of Ryley presentation

23-88 MOVED by CM Ewashko that the Highway 14 Regional Water Services Commission request that the Chairman Ducherer inform the Village of Ryley, at their next council meeting that there will be no funding for projects within the Village of Ryley or Holden until such time as the franchise agreements are finalized. That this information also be presented at Holden's next council meeting by CM MacGregor.

CARRIED

4.2 Beaver Regional Partnership Letter discussion and response from Highway 14 Regional Water Services Commission

23-89 MOVED by CM MacGregor that the Highway 14 Regional Water Services Commission to respond with a letter and a copy of the ISL Report from M2 Engineering to be sent to Beaver Regional Partnership.

CARRIED

5. NEW BUSINESS:

5.1 Commissioner Orientation

23-90 MOVED by CM Ewashko that the Highway 14 Regional Water Services Commission accept CM Pederson presentation including a handwritten report to be kept for information.

CARRIED

Jana Semeniuk left meeting at 1:52 p.m.
Chairman Ducherer called a recess at 2:20 p.m.
Crystal Yeske Office manager joins meeting at 2:37 p.m.
Chairman Ducherer reconvene at 2:40 p.m.

5.2 Discussion of issues on Commissioner Orientation

23-91 MOVED by CM Ewashko that the Highway 14 Regional Water Services Commission that presentation should be mandatory for all new director's and to be revisited at the end of every Organizational meeting.

CARRIED

5.3 Wage Increase- Moved to Closed Session

5.4 Lease or selling of old building of Highway 14 Regional Water Services

23-92 MOVED by Chairman Ducherer that the Highway 14 Regional Water Services Commission list the property at 5029-51 avenue, old Highway 14 Office Building and sell the empty lot property 5017-51 avenue, be sold as a package.

CARRIED

5.5 Interim Budget- Moved to Closed Session

6. REPORTS:

6.1 Operations Manager Report

23-93 MOVED by CM MacGregor that the Highway 14 Regional Water Services Commission adopt the Operation's Manager report for Information.

CARRIED

6.2 CAO Report -Michael Bolch-Desk Drop

23-94 MOVED by CM MacGregor that the Highway 14 Regional Water Services Commission adopt the CAO report for information.

CARRIED

6.3 Commission Report

23-95 MOVED by CM MacGregor that the Highway 14 Regional Water Services Commission adopt Commission report for information.

CARRIED

CM Ewashko left meeting at 4:14 p.m.
CM Ewashko returned to meeting at 4:21 p.m.
Chairman Ducherer called a recess at 5:10 p.m.
Chairman Ducherer reconvene at 5:25 p.m.

7. CORRESPONDENCE:

No Correspondence

23-96 MOVED by CM Martineau that the Highway 14 Regional Water Services Commission to convene into a closed session at 5:26 p.m.

CARRIED

8. IN CLOSED SESSION:

23-97 MOVED by CM Pederson that the Highway 14 Regional Water Services Commission to reconvene out of closed Session at 5:55 p.m.

CARRIED

23-98 MOVED by Chairman Ducherer that the Highway 14 Regional Water Services Commission table the cost of living increase until the February regular meeting.

CARRIED

23-99 MOVED by Chairman Ducherer that the Highway 14 Regional Water Services Commission table the health and wellness increase until the February regular meeting.

CARRIED

23-100 MOVED by CM Pederson that the Highway 14 Regional Water Services Commission approves a raise in standby time pay by \$5.00 per day for on call.

CARRIED

23-101 MOVED by CM Martineau that the Highway 14 Regional Water Services Commission direct the Operations Manager to look into different sources, for quotes for a 30 by 16 foot shed for the Holden truck fill station and then bring back to the board for review at the February regular meeting.

CARRIED

23-102 MOVED by CM Ewashko that the Highway 14 Regional Water Services Commission approval to spend \$40,000 to insulate the 5 older Highway 14 pump houses to save money on energy.

CARRIED

23-103 MOVED by CM MacGregor that the Highway 14 Regional Water Services Commission approves to pay mileage at the rate the CRA is paying in the same period.

CARRIED

23-104 MOVED by CM Martineau that the Highway 14 Regional Water Services Commission approves the 2024 draft interim budget as presented.

CARRIED

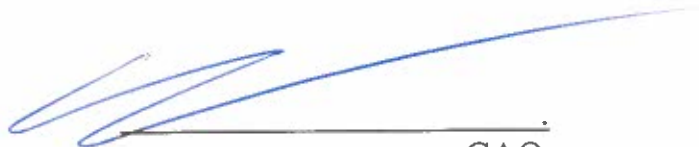
9. ADJOURNMENT:

23-105 MOVED by CM Ducherer to adjourn the regular meeting at 6:10 p.m.

CARRIED



Chairman



CAO