

HIGHWAY 14 REGIONAL WATER SERVICES COMMISSION

ORGANIZATIONAL Meeting

November 16th, 2023

Ryley, Alberta
1:00 p.m.

COMMISSION members PRESENT at commencement:

Milt MacGregor, Village of Holden
Brian Ducherer, Village of Ryley
Dale Pederson, Beaver County
Dana Ewashko, Town of Viking
Norm Martineau, Town of Tofield

ADMINISTRATION present at commencement:

Michael Bolch, CAO
Grant Kipling, Operations Manager

ADMINISTRATION absent at commencement:

Crystal Yeske, Office Manager
Bev Hutton, Records Coordinator

GUEST present at commencement:

Brent Clark, Consultant
Larry Tiedemann, Town of Tofield (alternate)
Glen Hamilton-Brown, Village of Ryley
Lyndie Nickel, Village of Ryley
Jana Semeniuk, Tofield Mercury

1. CALL TO ORDER:

The CAO called the Organizational meeting to order at 4:19 p.m.

2. ADDITIONS/DELETIONS TO THE AGENDA:

23-73 MOVED by CM Martineau that the agenda be approved as presented.

CARRIED

3. ORGANIZATIONAL PROCEDURES:

1.1 Organizational Meeting Nomination Procedure

For Information only

23-74 MOVED by CM Ewashko that the Commission waive the verbal reading of the nomination procedure and protocol.

CARRIED

Noting that this was an indication all Commissioners had read and understood the nomination procedure.

4. CORRESPONDENCE:

Reading of appointments

23-75 MOVED by CM Ducherer to waive the verbal reading of the appointments. Noting that this was an indication all Commissioners had read the appointments and there were no disputes.

CARRIED

5. NOMINATIONS FOR THE POSITION OF CHAIRPERSON

The CAO called for nominations for the position of Chairman of the Water Commission.

CM Pederson Nominates CM Ducherer for position of Chairman.

The CAO made three distinct calls for further nominations.

23-76 MOVED by CAO that nominations cease.

CARRIED UNANIMOUSLY

6. RELIEF OF CHAIR:

The CAO granted relief of the Chair to Chairman CM Ducherer at 4:20 p.m.

The CAO congratulated Chairman Ducherer and Chairman Ducherer thanked the attending Commission members for their support.

7. NOMINATIONS FOR THE POSITION OF VICE-CHAIR:

Chairman Ducherer called for nominations for Vice-Chair.

CM Pederson nominated CM Ewashko for vice-chair.

Chairman Ducherer nominated CM Martineau for vice-chair.

Chairman Ducherer made three distinct calls for further nominations.

23-77 MOVED by Chairman Ducherer that nomination cease.

CARRIED UNANIMOUSLY

Chairman Ducherer calls for vote on vice-chair.
Vote being done by ballot, Count done by Larry Tiedemann.

Three votes for CM Martineau and two votes for CM Ewashko.
Chairman Ducherer congratulated CM Martineau as the Vice-Chair.

CM Martineau takes position of Vice-Chair.

23-78 MOVED by Vice-chair Martineau to destroy ballots.

CARRIED

8. DATES/TIMES FOR SCHEDULED MEETINGS:

(a) Regular Meetings

23-79 MOVED by Chairman Ducherer that meetings will be set for the following dates; every third Thursday of every month at 1:00 p.m.

CARRIED

23-80 MOVED by Vice-chair Martineau to table orientation for CM MacGregor until next scheduled meeting.

CARRIED

9. SIGNING AUTHORITY:

The CAO explained the protocol relative to signing authority. Any two of the four: Chairman, or Vice-Chairman and the CAO or the Office Manager.

23-81 MOVED by Chairman Ducherer that in regards to the signing authority any two of the executive including the Chairperson, Brian Ducherer, or Vice-Chairperson, Norm Martineau or CAO, Michael Bolch are authorized as signators. In the absence of the CAO the Office Manager, Crystal Yeske may sign. On no occasion may the CAO and the Office Manager jointly sign any document.

CARRIED

10. APPOINTMENT OF AUDITORS:

23-82 MOVED by CM Pederson that the firm of Yaremchuk & Annichiarico be retained as the Auditors for the Commission.

CARRIED

11. APPOINTMENT OF LEGAL:

23-83 MOVED by *CM MacGregor* that the firm of *MLT Aikins* retained as legal counsel for the Commission.

CARRIED

Next scheduled December 14, 2023 at 1:00 p.m.

12. ADJOURNMENT:

23-84 MOVED by *Chairman Ducherer* that the Commission adjourn the Organizational Meeting at 4:40 p.m.

CARRIED UNANIMOUSLY



CHAIRPERSON



ADMINISTRATOR