

HIGHWAY 14 REGIONAL WATER SERVICES COMMISSION

**Regular Meeting
March 23th, 2023 at 1:00 p.m.
Ryley Legion**

PRESENT:

COMMISSION members PRESENT at commencement:

**Dana Ewashko, Town of Viking
Travis Schiewe, Village of Holden
Dale Pederson, Beaver County
Brian Ducherer, Village of Ryley
Norm Martineau, Town of Tofield
Larry Tiedemann, Town of Tofield (Alternate)**

ADMINISTRATION members PRESENT at commencement:

**Michael Bolch, CAO
Grant Kipling, Operations Manager
Crystal Yeske, Office Manager
Bev Hutton, Records Coordinator**

1. CALL TO ORDER:

Chairman Ewashko called the Regular meeting to order at 12:58 p.m.

2. ADDITIONS/DELETIONS TO THE AGENDA:

2.1 Introduction of New Board member

CM Ducherer representing the Village of Ryley was formally introduced to Highway 14 Regional Water Services Commission members.

**23-21 MOVED by Chairman Ewashko that the Highway 14
Regional Water Services Commission accept the
agenda as presented.**

CARRIED

3. DELEGATION:

**3.1 Auditors to present the Draft Audited Financial Statements for
the year Ending December 31st, 2022, Yaremchuk
& Annichiarico, Robert Hoar.**

23-22 MOVED by CM Ducherer that the Highway 14 Regional Water Services commission accept Draft Audited Financial Statements as presented.

CARRIED

23-23 MOVED by CM Pederson that the Highway 14 Regional Water Services Commission move cash in the amount of \$998,827 to the internally restricted reserve fund.

CARRIED

4. MINUTES:

4.1 Minutes of the Highway 14 Regional Water Services Commission Regular Meeting held February 16th 2022.

23-24 MOVED by CM Martineau that the Highway 14 Regional Water Services Commission to approve the minutes of the Regular Meeting held February 16th, 2023 as amended.

CARRIED

5. FINANCIALS:

5.1 Monthly Bank Reconciliation Statement- February 28th, 2023.

23-25 MOVED by CM Schiewe that the Monthly Bank Reconciliation for February 28th, 2023, be adopted for information as presented.

CARRIED

5.2 Quarterly Budget Report- February 28th, 2023.

23-26 MOVED by CM Schiewe that the Quarterly Budget Report for February 28th, 2023, be adopted for information as presented.

CARRIED

6. UNFINISHED BUSINESS:

6.1 Letters pertaining to Municipal Affairs-Preliminary Review.

23-27 MOVED by CM Ducherer that the Highway 14 Regional Water Services Commission accept letters for information.

CARRIED

6.2 Request for CAO contract

23-28 MOVED by CM Pederson that the Highway 14 Regional Water Services Commission motion 23-18 deemed request out of order and rescinded.

CARRIED UNANIMOUSLY

6.3 Request for additional audit

23-29 MOVED by CM Martineau that the Highway 14 Regional Water Services Commission motion 23-19 deemed request out of order and rescinded.

CARRIED UNANIMOUSLY

(Footnote)

According to the conduct act in the Robert's Rules Order a member cannot make a motion towards any action on their own presentation. This information can be found in Robert's Rules of Order by Rita Cook on page 67.

7. New Business:

7.1 Address last 16 months unrest- Chairman

Chairman Ewashko discussed what the impact has had on the Highway 14 Regional Water Services Commission Staff and Commission members within the last 16 months.

7.2 Verbal report from CM Pederson

23-30 MOVED by CM Schiewe that the Highway 14 Regional Water Services Commission adopt the Commissioner report for information.

CARRIED

8. REPORTS:

8.1 CAO Report – written and verbal

23-31 MOVED by CM Ducherer that the Highway 14 Regional Water Services Commission adopt the CAO report for information.

CARRIED

8.2 Operations manager Report

23-32 MOVED by CM Schiewe that the Highway 14 Regional Water Services Commission adopt the Operation's Manager report for information.

CARRIED

8.3 Commission Report

Commission report was discussed under New Business 7.2 verbal report by CM Pederson.

9. CORRESPONDENCE:

No correspondence

10. CLOSED SESSION:

No Closed Session Needed

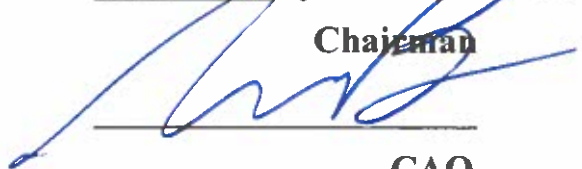
11. ADJOURNMENT:

23-33 MOVED by Chairman Ewashko to adjourn the regular meeting at 3:45 p.m.

CARRIED



Chairman



CAO