

HIGHWAY 14 REGIONAL WATER SERVICES COMMISSION

**Regular Meeting
February 16th 2023 at 1:00 p.m.
Ryley, Alberta
By Zoom**

PRESENT:

COMMISSION members PRESENT at commencement:

**Larry Tiedemann, Town of Tofield (Alternate)
Norm Martineau, Town of Tofield
Dale Pederson, Beaver County
Dana Ewashko, Town of Viking
Travis Schiewe, Village of Holden
Nik Lee, Village of Ryley**

ADMINISTRATION members PRESENT at commencement:

**Michael Bolch, CAO
Bev Hutton, Records Coordinator
Grant Kipling, Operations Manager
Crystal Yeske, Office Manager**

1. CALL TO ORDER:

Chairman Ewashko called the Regular meeting to order at 1:02 p.m.

2. ADDITIONS/DELETIONS TO THE AGENDA:

2.1 Letter from Municipal Affairs

Chairman Ewashko requested Closed Session.

**23-01 MOVED by CM Martineau that the Highway 14 Regional
Water Services Commission go into Closed
Session at 1:03 p.m.**

CARRIED

**23-02 MOVED by CM Schiewe that the Highway 14 Regional
Water Services Commission come out of closed
Session at 1:31 p.m.**

CARRIED

3. MINUTES:

3.1 Minutes of the Highway 14 Regional Water Services
Commission Special Meeting held September 29th 2022.

23-03 MOVED by CM Pederson that the Highway 14 Regional Water Services Commission to approve the minutes of the Special Meeting held September 29th, 2022 as presented.

CARRIED

3.2 Minutes of the Highway 14 Regional Water Services Commission Organizational Meeting held October 20th, 2022, Null and Void.

CM Martineau that the Highway 14 Regional Water Services Commission is advised to keep on file the minutes from the Organizational Meeting held October 20th, 2022 for information.

3.3 Minutes of the Highway 14 Regional Water Services Commission Regular Meeting held November 17th, 2022.

23-04 MOVED by CM Martineau that the Highway 14 Regional Water Services Commission to approve the minutes of the Regular Meeting held November 17th, 2022 as amended.

CARRIED

3.4 Minutes of the Highway 14 Regional Water Services Commission Regular Meeting held December 22nd, 2022.

23-05 MOVED by CM Pederson that the Highway 14 Regional Water Services Commission to approve the minutes of the Regular Meeting held December 22nd, 2022 as presented.

CARRIED

4. FINANCIALS:

4.1 Monthly Bank Reconciliation Statement- January 31st, 2023.

23-06 MOVED by Chairman Ewashko that the Monthly Bank Reconciliation for January 31st, 2023, be adopted for information as presented.

CARRIED

4.2 Quarterly Budget Report- January 31st, 2023.

23-07 MOVED by Chairman Ewashko that the Quarterly Budget Report for January 31st, 2023, be adopted for information as presented.

CARRIED

5. UNFINISHED BUSINESS:

5.1 Minutes of the Highway 14 Regional Water Services Commission Regular Meeting held September 15th, 2022.

23-08 MOVED by CM Schiewe that the Highway 14 Regional Water Services Commission to approve the minutes of the Regular Meeting held September 15th, 2022 as presented.

CARRIED

6. NEW BUSINESS:

6.1 Bylaw Number 23-1-Rate Schedule

23-09 MOVED by CM Martineau that the Highway 14 Regional Water Services Commission proceed to first reading be provided to Bylaw 2023-01, a bylaw of revised rates and charges.

CARRIED

23-10 MOVED by CM Pederson that the Highway 14 Regional Water Services Commission proceed to second reading be provided to Bylaw 2023-01, a bylaw of revised rates and charges.

CARRIED

23-11 MOVED by CM Schiewe that the Highway 14 Regional Water Services Commission proceed to third and final reading to Bylaw 2023-01, a bylaw of revised rates and charges.

CARRIED UNANIMOUSLY

23-12 MOVED by CM Pederson that the Highway 14 Regional Water Services Commission provides third reading to 2023-01, a bylaw of revised rates and charges.

CARRIED

7. REPORTS:

7.1 Operations Manager

23-13 MOVED by CM Schiewe that the Highway 14 Regional Water Services Commission adopt the Operation's Manager report for information.

CARRIED

7.2 CAO Report – verbal

23-14 MOVED by CM Martineau that the Highway 14 Regional Water Services Commission adopt the CAO report for information.

CARRIED

7.3 Report from Chairman-verbal

23-15 MOVED by CM Schiewe that the Highway 14 Regional Water Services Commission adopt the Chairman report for information.

CARRIED

7.4 Commission Report-verbal

23-16 MOVED by CM Lee that the Highway 14 Regional Water Services Commission adopt the commission report for information.

CARRIED

8. CORRESPONDENCE:

2.1 Letter from Municipal affairs

23-17 MOVED by CM Pederson to accept CM Martineau letter from Municipal Affairs to be tabled to the next scheduled meeting.

CARRIED

23-18 MOVED by CM Pederson that the request from CM Lee to see CAO contract to be tabled to next scheduled meeting.

CARRIED

23-19 MOVED by CM Lee that the request to vote for an additional audit to be completed by another company and that the cost of the second audit be paid for by Highway 14 Regional Water Services Commission to be tabled to the next meeting.

CARRIED

9. CLOSED SESSION:

Went into Closed Session at the beginning of Regular meeting at 1:03 p.m.

Came out of Closed Session and resumed regular meeting at 1:31 p.m.

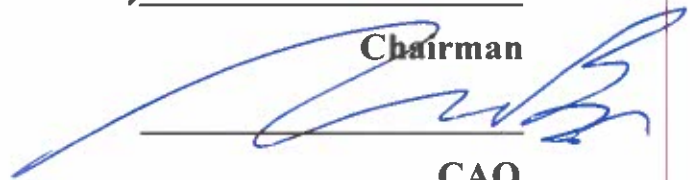
10. ADJOURNMENT:

23-20 MOVED by *Chairman Ewashko* to adjourn the regular meeting at 2:51 p.m.

CARRIED



Chairman



CAO