

HIGHWAY 14 REGIONAL WATER SERVICES COMMISSION

**Regular Meeting
November 17th, 2022 at 1:00 p.m.
Ryley Legion
Ryley, Alberta**

PRESENT:

COMMISSION members PRESENT at commencement:

**Norm Martineau, Town of Tofield
Larry Tiedemann, Town of Tofield (Alternate)
Dale Pederson, Beaver County
Dana Ewashko, Town of Viking
Travis Schiewe, Village of Holden
Nik Lee, Village of Ryley**

ADMINISTRATION members PRESENT at commencement:

**Michael Bolch, CAO
Crystal Yeske, Office Manager
Grant Kipling, Operations Manager
Bev Hutton, Records Coordinator**

1. CALL TO ORDER:

Chairman Ewashko called the Regular meeting to order at 1:15p.m.

2. ADDITIONS/DELETIONS TO THE AGENDA:

22-116 MOVED by CM Martineau that the Highway 14 Regional Water Services Commission to accept agenda as amended.

CARRIED

3. MINUTES:

3.1 Minutes of the Highway 14 Regional Water Services Commission Regular Meeting held October 20th, 2022.

22-117 MOVED by CM Pederson that the Highway 14 Regional Water Services Commission to approve the minutes of the Regular meeting held October 20th, 2022.

CARRIED

4. FINANCIALS:

4.1 Monthly Bank Reconciliation Statement- October 31st, 2022.

22-118 MOVED by CM Pederson that the Monthly Bank Reconciliation for October 31st, 2022, be adopted for information as presented.

CARRIED

5. UNFINISHED BUSINESS:

22-119 MOVED by CM Martineau that the Highway 14 Regional Water Services Commission would like for the September 15, 2022 Regular Meeting minutes and the September 29, 2022 Special Meeting minutes be brought back for review.

CARRIED

6. NEW BUSINESS:

No new business

7. REPORTS:

7.1 Operations Manager Report-Verbal Report

22-120 MOVED by CM Martineau that the Highway 14 Regional Water Services Commission adopt the operations Manager report for information.

CARRIED

7.2 CAO Report- Verbal Report

22-121 MOVED by CM Martineau that the Highway 14 Regional Water Services Commission to accept CAO Verbal Report for information.

CARRIED

7.3 Commission Report-Verbal

22-122 MOVED by CM Lee that the Highway 14 Regional Water Services Commission reopen the Organizational Meeting to Revote (Friendly Amendment) at 2:11 p.m.

CARRIED UNANIMOUSLY

The CAO called the Organizational meeting to order at 2:11 p.m.

1. ADDITIONS/DELETIONS TO THE AGENDA:

22-123 MOVED by CM Pederson that the agenda be approved as amended.

CARRIED

2. ORGANIZATIONAL PROCEDURES:

1.2 Organizational Meeting Nomination Procedure

For Information only

22-124 MOVED by CM Martineau that the Commission waive the verbal reading of the nomination procedure and protocol.

CARRIED

Noting that this was an indication all Commissioners had read and understood the nomination procedure.

3. NOMINATIONS FOR THE POSITION OF CHAIRPERSON

The CAO called for nominations for the position of Chairman of the Water Commission.

CM Pederson Nominates CM Ewashko for position of Chairman.

CM Ewashko accepts nomination for position of Chairman.

CM Lee Nominates CM Martineau for position of Chairman.

CM Martineau declines the nomination for position of Chairman.

The CAO made three distinct calls for further nominations.

22-125 MOVED by the CAO that nominations cease.

CARRIED UNANIMOUSLY

4. RELIEF OF CHAIR:

The CAO granted relief of the Chair to Chairman CM Ewashko at 2:14 p.m.

The CAO congratulated Chairman Ewashko and Chairman Ewashko thanked the attending Commission members for their support.

5. NOMINATIONS FOR THE POSITION OF VICE-CHAIR:

Chairman Ewashko called for nominations for Vice-Chair.

Chairman Ewashko nominated CM Pederson.

CM Pederson agreed to let his nomination stand for the position of Vice-Chair.

Chairman Ewashko made three distinct calls for further nominations.

CM Pederson retained position of Vice-Chair by acclamation.

22-126 MOVED by Chairman Ewashko that nomination cease.

CARRIED UNANIMOUSLY

Chairman Ewashko congratulated CM Pederson as the Vice-Chairman.

6. DATES/TIMES FOR SCHEDULED MEETINGS:

(a) Regular Meetings

22-127 MOVED by CM Martineau that meetings will be set for the following dates; every third Thursday of the months of February, March, June, November and December at 1:00 p.m. or as called.

CARRIED

7. SIGNING AUTHORITY:

The CAO explained the protocol relative to signing authority. Any two of the four: Chairman, or Vice-Chairman and the CAO or the Office Manager.

22-128 MOVED by Chairman Ewashko that in regards to the Signing authority any two of the executive including the Chairperson, Dana Ewashko, Vice-Chairperson, Dale Pederson or CAO, Michael Bolch are authorized as signators. In the absence of the CAO the Office Manager, Crystal Yeske may sign. On no occasion may the CAO and the Office Manager jointly sign any document.

CARRIED

8. APPOINTMENT OF AUDITORS:

22-129 MOVED by CM Schiewe that the firm of Yaremchuk & Annichiarico be retained as the Auditors for the Commission.

CARRIED

9. APPOINTMENT OF LEGAL:

22-130 MOVED by *CM Pederson* that the firm of *MLT Aikins* be retained as legal counsel for the Commission.

CARRIED

10. ADJOURNMENT:

22-131 MOVED by *Chairman Ewashko* that the Commission adjourn the Organizational Meeting at 2:24 p.m.

**CARRIED
UNANIMOUSLY**

22-132 MOVED by *CM Pederson* that the Commission go back into the Regular meeting at 2:31 p.m.

CARRIED

8. CORRESPONDENCE:

9. CLOSED SESSION:

22-133 MOVED by *CM Pederson* that the Highway 14 Regional Water Services Commission go into closed session at 2:32 p.m.

CARRIED

Office Manager left at 3:30 p.m.

22-134 MOVED by *CM Schiewe* that the Highway 14 Regional Water Services Commission come out of closed session at 4:05 p.m.

CARRIED

CM Schiewe left meeting at 4:10 p.m.

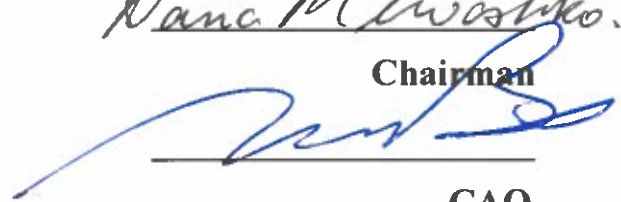
10. ADJOURNMENT:

22-135 MOVED by *Chairman Ewashko* to adjourn the regular meeting at 4:22 p.m.

CARRIED


Dana M. Ewashko.

Chairman



CAO