

HIGHWAY 14 REGIONAL WATER SERVICES COMMISSION

Regular Meeting

**Wednesday, March 16, 2017 at 1:00 p.m.
Village Office
Ryley, Alberta**

1. PRESENT:

COMMISSION members PRESENT at commencement:

**Seiko Scott, Alternate, Beaver County
David Zayonce, Alternate, Town of Viking
Lavonne Svenson, Village of Ryley
Bernie Marko, Village of Holden
Deb Dueck, Alternate, Town of Tofield**

COMMISSION members ABSENT at Commencement:

**Ron Yarham, Chairman, Beaver County
Rod Hunter, Town of Viking
Bernie Perrot, Town of Tofield**

ADMINISTRATION present at Commencement:

**Al Harvey, CAO
Brent Clark, Director of Operations**

ADMINISTRATION absent at Commencement:

Shelly Good, Recording Secretary

Guests PRESENT at Commencement:

**Ted Matsika, Yaremchuk and Annichiarico
Robert Hoar, Yaremchuk and Annichiarico
Bob Beck, Beaver County
Jim Zaiter**

2. CALL TO ORDER:

Vice Chairman Marko called the Regular meeting to order at 1:05 p.m.

3. ADDITIONS/DELETIONS TO THE AGENDA:

10.2 Legal

17-01 MOVED by CM Dueck that the agenda be approved, as amended.

CARRIED

4. DELEGATIONS:

4.1 Auditors to Present Draft Audited Financial Statements for year ending December 31, 2016, handout at meeting.

17-02 MOVED by CM Zayonce to transfer \$343,277 out of reserves.

CARRIED

17-03 MOVED by CM Dueck to transfer \$130,000 to the internal restricted reserves.

CARRIED

17-04 MOVED by CM Svenson to accept the DRAFT Audited Financial Statements ending December 31, 2016, as presented.

CARRIED

Recess at 1:23

Reconvene at 1:27

Auditors left at 1:26 p.m.

5. MINUTES:

5.1 Minutes of the Highway 14 Regional Water Services Commission Organizational Meeting held November 17, 2016.

17-05 MOVED by CM Svenson to approve the minutes of the Organizational Meeting of November 17, 2016.

CARRIED

5.2 Minutes of the Highway 14 Regional Water Services Commission Regular Meeting held November 17, 2016.

17-06 MOVED by CM Dueck to approve the minutes of the Regular Meeting November 17, 2016.

CARRIED

6. FINANCIALS:

6.1 Monthly Bank Reconciliation Statement –January 31, 2017.

17-07 MOVED by CM Dueck to approve the monthly bank reconciliation ending January 31, 2017.

CARRIED

6.2 Investment Report- January 31, 2017

17-08 MOVED by CM Svenson to accept the Budget Report for the month ending January 31, 2017.

CARRIED

6.3 Budget Report for the Month Ending January 31, 2017.

17-09 MOVED by CM Zayonce to accept the Budget Report for the month ending January 31, 2017.

CARRIED

7. UNFINISHED BUSINESS:

7.1 Engineer Update
(a) Equity Park

17-10 MOVED by CM Zayonce to accept the report for information.

CARRIED

(b) Interim Report – Supply/storage Evaluation

17-11 MOVED by CM Zayonce to accept the information.

CARRIED

7.2 Kinsella Truck fill – RFD

17-12 MOVED by CM Zayonce to proceed with the recommendation to install the Flowpoint dispensing system.

CARRIED

CM Zayonce left at 2:34 p.m.

CM Marko excused himself due to being part of the Parrish.

17-13 MOVED by CM Marko to let CM Sieko take over as Chair of the meeting.

CARRIED

CM Zayonce returned 2:38 p.m.

8. NEW BUSINESS:

8.1 Email from the Holden Church- Water leak

17-14 MOVED by CM Zayonce to respectively decline the request and offer three months interest free from penalaties for payment of the debt.

CARRIED

8.2 EPCOR Rate Increase-RFD

17-15 MOVED by CM Svenson to proceed with the recommendation for the Epcor rate increase.

CARRIED

8.3 Office Furniture for New Office - RDF

17-16 MOVED by CM Seiko to defer to the next meeting.

DEFEATED

17-17 MOVED by CM Dueck to proceed with the Source option two and review it finding alternatives to reduce the costs.

CARRIED

9. REPORTS:

9.1 CAO Report- Al Harvey

17-18 MOVED by CM Zayonce to accept the CAO report.

CARRIED

17-19 MOVED by CM Dueck to accept the Director of Operations Report, as presented.

CARRIED

Recess at 3:41 p.m
Reconvene at 3:34 p.m.

Next Meeting - The next Regular Commission Meeting is scheduled for June 15, 2017, at 1:00 p.m., Commission office.

10. IN CAMERA:

17-20 MOVED by CM Svenson to go in camera at 3:50 p.m.

CARRIED

17-21 MOVED by CM Zayonce to go out of camera at 4:20 p.m.

CARRIED

10.1 Labour

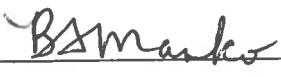
17-22 MOVED by CM Dueck to give a five percent bonus to the Office Manager and the Billing Clerk.


CARRIED

11. ADJOURNMENT:

17-23 MOVED by CM Zayonce to adjourn the Regular Meeting at 4:21 p.m.

CARRIED



Chairperson


CAO