

**HIGHWAY 14 REGIONAL WATER SERVICES COMMISSION**

**Regular Meeting**

**March 21<sup>st</sup>, 2019 at 1:00 p.m.  
Water Commission Office  
Ryley, Alberta**

**PRESENT:**

**COMMISSION members PRESENT at commencement:**

**Dana Ewashko, Town of Viking  
Terry Magneson, Village of Ryley  
Larry Tiedemann, Town of Tofield  
Dale Pederson, Beaver County**

**COMMISSION members ABSENT at commencement:**

**Bernie Marko, Village of Holden  
Doug Hanson, Village of Holden, Alternate**

**ADMINISTRATION present at Commencement:**

**Al Harvey, CAO  
Brent Clark, Director of Operations  
Evan Clay, Operation Technologist  
Bev Hutton, Recording Secretary**

**GUEST present at Commencement:**

**Terry Matiskas, Yaremchuk & Annichiarico  
Robert Hoar, Yaremchuk & Annichiarico  
Jian Hu, Arrow Engineering  
Jason Thai, Arrow Engineering**

**1. CALL TO ORDER:**

Vice Chairman Magneson called the Regular meeting to order at 1:00 p.m.

Introductions were provided to the Auditors and Engineers.

**2. ADDITIONS/DELETIONS TO THE AGENDA:**

**19-27 MOVED by CM Tiedemann that the agenda be approved as presented.**

**CARRIED**

**3. DELEGATIONS:**

- 3.1 Auditors to Present the Draft Audited Financial Statements for the Year Ending December 31<sup>st</sup>, 2018.

Ted Matiskas and Robert Hoar from the firm of Yaremchuk & Annichiarico provided the Draft Audited Financial Statement for 2018, and provided a brief overview of the contents.

**19-28 MOVED by CM Ewashko that the Highway 14 Regional Water Services Commission directs administration to transfer from Internally restricted reserves the sum of \$180,000.00 to the unrestricted reserves to ensure unrestricted reserves did not go into a negative.**

**CARRIED**

**19-29 MOVED by CM Tiedemann that the Draft Audited Financial Statements for the year ending December 31, 2018, be adopted.**

**CARRIED**

Vice-Chairman Magneson recessed the meeting at 1:50 p.m.  
Vice-Chairman Magneson reconvened the meeting at 1:54 p.m.

- 3.2 Draft Report-Transmission Line Fixed Charge, Arrow Engineering, Jian Hu and Jason Thai-handout at meeting.

Vice-Chairman Magneson recessed the meeting at 3:00 p.m.  
Vice-Chairman Magneson reconvened the meeting at 3:11 p.m.

**4. MINUTES:**

- 4.1 Minutes of the Highway 14 Regional Water Services Commission Regular Meeting held February 21<sup>st</sup>, 2019.

**19-30 MOVED by CM Pederson that the minutes of the Regular Meeting of February 21<sup>st</sup>, 2019 be approved as presented.**

**CARRIED**

**5. FINANCIALS:**

- 5.1 Monthly Bank Reconciliation Statement –February 28<sup>th</sup>, 2019.

**19-31 MOVED by CM Pederson that the monthly bank reconciliation statement to February 28<sup>th</sup>, 2019 be adopted for information.**

**CARRIED**

5.2 Quarterly Budget Report-February 28<sup>th</sup>, 2019.

**19-32 MOVED by CM Tiedemann that the Quarterly Budget Report for February 28<sup>th</sup>, 2019 be adopted for information.**

**CARRIED**

**6. UNFINISHED BUSINESS:**

6.1 No unfinished business.

**7. NEW BUSINESS:**

7.1 Draft Audited Financial Statement for the year ending December 31<sup>st</sup>, 2018- Yaremchuk & Annichiarico.

**8. REPORTS:**

8.1 Director of Operations Report- Brent Clark

**19-33 MOVED by CM Magneson that the Highway 14 Regional Water Services Commission to accept the Director of Operations Report as presented.**

**CARRIED**

8.2 CAO Report-Al Harvey

**19-34 MOVED by CM Magneson that the Highway 14 Regional Water Services Commission accept the CAO Report as presented.**

**CARRIED**

8.3 Commissioners Members

No reports were provided.

**9. CORRESPONDENCE:**

9.1 Letter to Ms. Stokowski

9.2 Letter to Mr. and Ms. Welink

Next Regular Meeting April 18<sup>th</sup>, 2019 at 1:00 p.m.


**10. CLOSED SESSION:**


No Closed Session.

**11. ADJOURNMENT:**

**19-35 MOVED by CM Magneson to adjourn the Regular Meeting at 4:25 p.m.**

**CARRIED**

  
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**Chairperson**

  
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**CAO**