

HIGHWAY 14 REGIONAL WATER SERVICES COMMISSION

ORGANIZATIONAL Meeting

Thursday, November 15, 2018
Water Commission Office
Ryley, Alberta
1:00 p.m.

COMMISSION members PRESENT at commencement:

Bernie Marko, Village of Holden
Terry Magneson, Village of Ryley
Dale Pederson, Beaver County
Jason Ritchie, Town of Viking

COMMISSION members ABSENT at commencement:

Dana Ewasho, Town of Viking
Larry Teidermann, Town of Tofield

ADMINISTRATION present at commencement:

Al Harvey, CAO
Evan Clay, Operations Technologist
Bev Hutton, Recording Secretary

ADMINISTRATION ABSENT at commencement:

Brent Clark, Director of Operations

1. CALL TO ORDER:

The CAO called the Organizational meeting to order at 1:10 p.m.

2. ADDITIONS/DELETIONS TO THE AGENDA:

**18-100 MOVED by CM Magneson that the agenda
approved as presented.**

CARRIED

3. ORGANIZATIONAL PROCEDURES:

3.1 Organizational Meeting Nomination Procedure

For Information only

18-101 MOVED by CM Pederson that the Commission waive the verbal reading of the nomination procedure and protocol.

CARRIED

Noting that this was an indication all Commissioners had read and understood the nomination procedure.

4. CORRESPONDENCE:

Reading of appointments

18-102 MOVED by the Commission to waive the verbal reading of the appointments. Noting that this was an indication all Commissioners had read the appointments and there were no disputes.

CARRIED

5. NOMINATIONS FOR THE POSITION OF CHAIRPERSON

The CAO called for nominations for the position of Chairman of the Water Commission.

CM Pederson nominated CM Marko for position of Chair.

CM Marko agreed to let his nomination stand.

The CAO made three distinct calls for further nominations.

18-103 MOVED by CM Magneson that nomination cease.

CARRIED UNANIMOUSLY

6. RELIEF OF CHAIR:

The CAO granted relief of the Chair to CM Marko at 1:12 p.m.

The CAO congratulated Chairman Marko, and Chairman Marko thanked the attending Commission members for their support.

7. NOMINATIONS FOR THE POSITION OF VICE-CHAIR:

Chairman Marko called for nominations for Vice-Chair.

CM Pederson nominated CM Magneson.

CM Magneson agreed to let his nomination stand.

Chairman Marko made three distinct calls for further nominations.

18-104 MOVED by CM Marko that nomination cease.

CARRIED

Chairman Marko congratulated CM Magneson as the Vice-Chairman.

8. DATES/TIMES FOR SCHEDULED MEETINGS:

(a) Regular Meetings

18-105 MOVED by CM Ritchie that meetings will be set for the following dates; every third Thursday of the month at 1:00 p.m.

CARRIED

(b) Commission Orientation/Strategic Plan

18-106 MOVED by CM Magneson that Highway 14 Regional Water directs Administration to develop a Strategic Plan.

CARRIED

(c) Commission Business Plan Session

18-107 MOVED by CM Magneson that Highway 14 Regional Water set the date of Dec 20, 2018 to review the business plan.

CARRIED

9. SIGNING AUTHORITY:

The CAO explained the protocol relative to signing authority. Any two of the four: Chairman, or Vice-Chairman and the CAO or the Office Manager.

18-108 MOVED by CM Pederson that in regards to the signing authority any two of the executive including the Chairperson, Vice-Chairperson or CAO, are authorized as signators. In the absence of the CAO the Office Manager may sign. On no occasion may the CAO and the office Manager jointly sign any document.

CARRIED

10. APPOINTMENT OF AUDITORS:

18-109 MOVED by CM Magneson that the firm of Yaremchuk & Annichiarico be retained as the Auditors for the Commission.

CARRIED

11. APPOINTMENT OF LEGAL:

18-110 MOVED by CM Magneson that the firm of Reynolds, Mirth Richards & Farmer be retained as legal counsel for the Commission.

CARRIED

12. ADJOURNMENT:

18-111 MOVED by CM Marko that the Commission adjourn the Organizational Meeting at 1:14 p.m.

CARRIED UNANIMOUSLY



CHAIRPERSON



ADMINISTRATOR