

**HIGHWAY 14 REGIONAL WATER SERVICES COMMISSION**

**Regular Meeting**

**Thursday, November 15<sup>th</sup>, 2018 at 1:00 p.m.  
Water Commission Office  
Ryley, Alberta**

**PRESENT:**

**COMMISSION members PRESENT at commencement:**

**Jason Ritchie, Town of Viking (alternate)  
Dale Pederson, Beaver County  
Bernie Marko, Village of Holden  
Terry Magneson, Village of Ryley**

**COMMISSION member absent at commencement:**

**Larry Teidemann, Town of Tofield  
Dana Ewashko, Town of Viking**

**ADMINISTRATION present at Commencement:**

**Al Harvey, CAO  
Bev Hutton, Recording Secretary  
Evan Clay, Operation's Technologist**

**ADMINISTRATION member absent at commencement:**

**Brent Clark, Director of Operations**

**1. CALL TO ORDER:**

Chairman Marko called the Regular meeting to order at 1:15 p.m.

**2. ADDITIONS/DELETIONS TO THE AGENDA:**

**18-112 MOVED by CM Magneson that the agenda be adopted as amended.**

**CARRIED**

**3. MINUTES:**

**3.1 Minutes of the Highway 14 Regional Water Services  
Commission Regular Meeting held October 19<sup>th</sup>, 2018.**

**18-113 MOVED by CM Pederson to approve the minutes of the  
Regular Meeting of October 19<sup>th</sup>, 2018, as presented.**

**CARRIED**

**4. FINANCIALS:**

4.1 Monthly Bank Reconciliation Statement –October 31, 2018.

**18-114 MOVED by CM Magneson that the Monthly Bank Reconciliation for October 31<sup>st</sup>, 2018, be adopted for information.**

**CARRIED**

4.2 Quarterly Budget Report- October 31<sup>st</sup>, 2018.

**18-115 MOVED by CM Pederson that the Quarterly Budget Report for October 31<sup>st</sup>, 2018, be adopted for information.**

**CARRIED**

**5. UNFINISHED BUSINESS:**

5.1 Draft Fixed Charges Schedule for Customers along the Transmission Line.

**18-116 MOVED by CM Magneson that the Highway 14 Regional Water Services Commission direct administration to implement the fixed charge rates as listed in Option 2 of the report provided to the meeting, to commence January 1, 2019.**

*Arrived Larry Tiedemann 1:44 p.m.*

**CARRIED**

*Recess at 2:45pm called by Chairman Marko  
Resume at 2:57 pm called by Chairman Marko*

5.2 Revised Truck fill rates.

*Given that no report was available no discussion occurred on this Topic.*

**6. NEW BUSINESS:**

6.1 RFD-Proposed Water Meter Bylaw

**18-117 MOVED by CM Teidermann that first reading be provided to Bylaw 2018-01, a bylaw respecting water meters.**

**CARRIED**

**18-118 MOVED by CM Ritchie that second reading be provided to Bylaw 2018-01, a bylaw respecting water meters.**

**CARRIED**

**18-119 MOVED by CM Magneson that bylaw 2018-01, be consider for third and final reading at this meeting.**

**CARRIED UNANIMOUSLY**

**18-120 MOVED by CM Ritchie that third and final reading be Provided to Bylaw 2018-01, a bylaw respecting water Meters.**

**CARRIED**

**7. REPORTS**

7.1 Director of Operations Report-handout at meeting

**18-121 MOVED by CM Pederson to accept the Director of Operations report.**

**CARRIED**

7.2 CAO Report- Al Harvey

**18-122 MOVED by CM Magneson to accept the CAO report.**

**CARRIED**

7.3 Commission Members

No report provided

**8. CORRESPONDENCE:**

No correspondence provided

**9. IN CAMERA:**

Next Meeting scheduled for Thursday December 20<sup>th</sup>, 2018 at 1:00 p.m.

**10. ADJOURNMENT:**

**18-123 MOVED by CM Marko to adjourn the Regular Meeting at 4:05 p.m.**

**CARRIED**

  
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**Chairperson**

  
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**CAO**