

HIGHWAY 14 REGIONAL WATER SERVICES COMMISSION

Regular Meeting

**Wednesday, March 17, 2016 at 1:00 p.m.
Highway 14 Regional Water Services Commission Office
Ryley, Alberta**

1. PRESENT:

COMMISSION members PRESENT at commencement:

**Ron Yarham, Chairman, Beaver County
David Zayonce, Alternate, Town of Viking
Lavonne Svenson, Village of Ryley
Bernie Marko, Village of Holden**

COMMISSION members ABSENT at Commencement:

**Rod Hunter, Town of Viking
Bernie Perrot, Town of Tofield**

ADMINISTRATION present at Commencement:

**Al Harvey, CAO
Shelly Good, Recording Secretary**

ADMINISTRATION absent at Commencement:

Brent Clark, Director of Operations

Guests PRESENT at Commencement:

**Ted Matsika, Yaremchuk and Annichiarico
Robert Hoar, Yaremchuk and Annichiarico**

2. CALL TO ORDER:

**Chairman Ron Yarham called the Regular meeting to order at
1:00 p.m.**

3. ADDITIONS/DELETIONS TO THE AGENDA:

- 7.1 New Building Design**
- 7.2 Borrowing Bylaw**

**16-12 MOVED by CM Marko that the agenda be approved, as
amended.**

CARRIED

4. DELEGATIONS:

- 4.1 Auditors to Present Draft Audited Financial Statements for year ending December 31, 2015- handout at meeting.

16-13 MOVED by CM Svenson to move \$350,000.00 dollars into a restricted reserve fund.

CARRIED

16-14 MOVED by CM Marko to accept the Audited Financial Statements ending December 31, 2015, as presented.

CARRIED

16-15 MOVED by CM Zayonce to remove Cindy Neufeld from Canada Revenue Agency Authorization.

CARRIED

16-16 MOVED by CM Zayonce to add Al Harvey on the Canada Revenue Agency Authorization.

CARRIED

Auditors left at 1:26 p.m.

Recess at 1:32 p.m.

Return to meeting 1:37 p.m.

5. MINUTES:

- 5.1 Minutes of the Highway 14 Regional Water Services Commission Regular Meeting held January 13, 2016.

16-17 MOVED by CM Svenson to approve the minutes of the Regular Meeting January 13, 2016.

CARRIED

- 5.2 Minutes of the Highway 14 Regional Water Services Commission Special Meeting held February 11, 2016.

16-18 MOVED by CM Marko to approve the minutes of the Special Meeting February 11, 2016.

CARRIED

6. FINANCIALS:

6.1 Monthly Bank Reconciliation Statement –January 31, 2016.

16-19 MOVED by CM Svenson to approve the monthly bank reconciliation ending January 31, 2016.

CARRIED

6.2 Budget Report for the Month Ending February 29, 2016.

16-20 MOVED by CM Zayonce to accept the Budget Report for the month ending February 29, 2016.

CARRIED

7. UNFINISHED BUSINESS:

7.1 New Building- Design

16-21 MOVED by CM Marko that the Commission direct administration to proceed with the design of the new office option with the extension on the front.

CARRIED

7.2 Borrowing Bylaw

16-22 MOVED by CM Marko that Bylaw 16-1 be given first reading.

CARRIED

16-23 MOVED by CM Svenson that Bylaw 16-1 be given second reading.

CARRIED

16-24 MOVED by CM Zayonce that Bylaw 16-1 be presented for third reading.

**CARRIED
UNANIMOUSLY**

16-25 MOVED by CM Yarham that Bylaw 16-1 be read a third time.

CARRIED

8. NEW BUSINESS:

8.1 Water Restriction – Notice

Discussion on the effect/plan in relation to the recent water restriction was held.

9. REPORTS:

9.1 CAO Report- Al Harvey

The Board directed the CAO to prioritize the list of projects provided and move forward.

16-26 MOVED by CM Zayonce to accept Al Harvey's report and proceed to Strategic Planning.

CARRIED

16-27 MOVED by CM Marko to accept the Director of Operations Report, as presented.

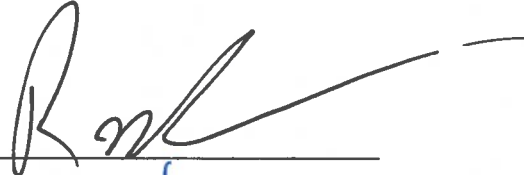
CARRIED

Next Meeting - The next Regular Commission Meeting is scheduled for June 16, 2016, at 1:00 p.m., Commission office.


10. ADJOURNMENT:

16-28 MOVED by CM Zayonce to adjourn the Regular Meeting at 3:01p.m.

CARRIED



Chairperson



CAO