

HIGHWAY 14 REGIONAL WATER SERVICES COMMISSION

Regular Meeting

**Thursday, January 25th, 2018 at 1:00 p.m.
Water Commission Office
Ryley, Alberta**

1. PRESENT:

COMMISSION members PRESENT at commencement:

**Dana Ewashko, Town of Viking
Terry Magneson, Village of Ryley
Bernie Marko, Village of Holden
Larry Tiedemann, Town of Tofield
Dale Pederson, Beaver County**

ADMINISTRATION present at Commencement:

**Al Harvey, CAO
Brent Clark, Director of Operations
Bev Hutton, Recording Secretary**

1. CALL TO ORDER:

Chariman Marko called the Regular meeting to order at 1:00 p.m.

Introductions were provided as a new member of the Commission was welcomed.

2. ADDITIONS/DELETIONS TO THE AGENDA:

- 6.1 Election Vice Chair
- 9.2 In Camera:
 - CAO
 - Cost of Living Increase Staff

18-01 MOVED by CM Tiedemann that the agenda be approved, as amended.

CARRIED

3. **MINUTES:**

- 3.1 Minutes of the Highway 14 Regional Water Services Commission Organizational Meeting held November 16th, 2018.

18-02 MOVED by CM Tiedemann to approve the minutes of the Organizational Meeting of November 16 2017, as presented.

CARRIED

- 3.2 Minutes of the Highway 14 Regional Water Services Commission Regular Meeting held November 16th, 2018.

18-03 MOVED by CM Magneson to approve the minutes of the Regular Meeting of November 16 2017, as presented.

CARRIED

- 3.3 Minutes of the Highway 14 Regional Water Services Commission Orientation Meeting held December 21st, 2018.

18-04 MOVED by CM Magneson to approve the minutes of the Orientation Meeting of December 21st, 2017, as presented.

CARRIED

4. **FINANCIALS:**

- 4.1 Monthly Bank Reconciliation Statement –December 31st, 2017.
4.2 Budget 2018

18-05 MOVED by CM Tiedemann to approve the Financial Reports ending December 31st, 2017.

CARRIED

5. **UNFINISHED BUSINESS:**

- 5.1 Motion 17-71 – Budget 2018

18-06 MOVED by CM Magneson to carry the 2018 budget listing as a deficit of 56, 192.00.

CARRIED

5.2 Motion 17-61-Business Plan

18-07 MOVED by CM Tiedemann that Highway 14 Regional Water Services Commission that the business plan be held in abeyance subject to review of the engineers' report.

CARRIED

5.3 Motion 17-69- Investment Policy

18-08 MOVED by CM Magneson that the Highway 14 Regional Water Services Commission adopts the policy on investments.

5.4 Motion 17-70-Auditors proposal

18-09 MOVED by CM Ewashko that the Highway 14 Regional Water Services Commission directs administration to further negotiate with the firm of Yaremchuk & Annichiarico the opportunity to provide advisory services in reference to finance.

CARRIED

5.5 Motion 17-72- Remuneration Rate

18-10 MOVED by CM Tiedemann that the automobile mileage rate be changed from \$0.52 to \$0.54 per kilometer.

CARRIED

5.6 Motion 17-83- Commission Tour

February 5, 2018, at 8:30 a.m. meet at the Highway 14 Water commission Office.

18-11 MOVED by CM Pederson that the Highway 14 Regional Water Services Commission provide a donation of \$250.00 to Viking Lion's Club.

CARRIED

6 **NEW BUSINESS:**

6.1 Election of the Vice-Chairperson

Chairman called for nominations for the position of Vice-Chairperson for the Highway 14 Regional Water Service Commission.

CM Pederson nominated CM Magneson for position of Vice Chairperson

CM Magneson agreed to have his name stand

Chairman Marko called twice more for nominations.

Chairman Marko have not received no further nominations, CM Magneson was declared the Vice-Chairperson and congratulated for his appointment.

7. **REPORTS:**

7.1 Director of Operations- Brent Clark

18-12 MOVED by CM Pederson to accept the Director of Operations Report.

CARRIED

7.2 CAO Report- Al Harvey

18-13 MOVED by CM Pederson to accept the CAO Report.

CARRIED

7.3 Commissioner

A proposal meeting with the engineers was suggested for April 19, 2018, at 1:00 p.m.

8. **CORRESPONDENCE:**

8.1 Beaver County

18-14 MOVED by CM Marko that Highway 14 Regional Water Commission to a send a letter to Beaver County thanking them for their suggestion and postpone the issue to a future meeting.

CARRIED .

Next Meeting - The next Commission Meeting is scheduled for February 15th, 2018 at 1:00 p.m., Commission office.

9. **IN CAMERA:**

9.1 Personal

18-15 MOVED by CM Pederson to go in camera at 4:37 p.m.

CARRIED

18-16 MOVED by CM Tiedemann to come out of camera at 5:01 p.m.

CARRIED

18-17 MOVED by CM Magneson that a Cost of Living increase be provided to staff at the rate of 1.3%.

CARRIED

10. **ADJOURNMENT:**

18-18 MOVED by CM Pederson to adjourn the Regular Meeting at 5:02 p.m.

CARRIED



Chairperson


CAO