

HIGHWAY 14 REGIONAL WATER SERVICES COMMISSION

**Regular Meeting
January 21th, 2021 at 1:00 p.m.
Boardroom (Zoom)
Ryley, Alberta**

PRESENT:

COMMISSION members PRESENT at commencement:

**Larry Tiedemann, Town of Tofield
Dale Pederson, Beaver County
Bernie Marko, Village of Holden
Terry Magneson, Village of Ryley
Dana Ewashko, Town of Viking**

ADMINISTRATION members PRESENT at commencement:

**Brent Clark, Director of Operations
Bev Hutton, Recording Secretary
Evan Clay, Operations Supervisor**

1. CALL TO ORDER:

Chairman CM Marko called the Regular meeting to order at 1:11p.m.

21-01 MOVED by CM Magneson to approve agenda as presented.

CARRIED

2. ADDITIONS/DELETIONS TO THE AGENDA:

3. MINUTES:

3.1 Minutes of the Highway 14 Regional Water Services Commission Regular Meeting held December 17th, 2020.

21-02 MOVED by CM Tiedemann to approve the minutes of the Regular Meeting of December 17th, 2020.

CARRIED

4. FINANCIALS:

4.1 Monthly Bank Reconciliation Statement- December 31st, 2020.

21-03 MOVED by CM Pederson that the monthly Bank Reconciliation for the month of December 31st, 2020 be adopted for information as presented.

CARRIED

4.2 Quarterly Budget Report- December 31st, 2020.

21-04 MOVED by CM Magneson that the Quarterly Budget Report for December 31st, 2020 be adopted for information as presented.

CARRIED

5. UNFINISHED BUSINESS:

5.1 Ryley truck fill project- Estimates – Desk Drop

21-05 MOVED by CM Pederson that the Highway 14 Regional Water Services Commission to participate in the project of upgrading of the Ryley Truck Fill with the Bathgate Water Co-op and Claystone Waste sharing in the cost. To also be careful on not interfering with spring spraying.

CARRIED

5.2 Gift Cards

21-06 MOVED by CM Tiedemann that the Highway 14 Regional Water Services Commission that the gift cards be used in conjunction with the Safety Incentive Program Policy number 1.03.

CARRIED

6. NEW BUSINESS:

6.1 RFD – Renew contract with Alberta North Construction Services

21-07 MOVED by Tiedemann that the Highway 14 Regional Water Services Commission to renew the contract after amending the Agreement with Alberta North Construction Services.

CARRIED

6.2 RFD – Schedule ‘A’ rate bylaw effective February 1st, 2021

21-08 MOVED by CM Pederson that the first reading be provided to bylaw Schedule “A”, a bylaw of revised rates and charges.

CARRIED

21-09 MOVED by CM Magneson that a second reading be provided to bylaw Schedule “A”, a bylaw of revised rates and charges.

CARRIED

21-10 MOVED by CM Ewashko that the Highway 14 Regional Water Services Commission proceed to the third and final reading to bylaw Schedule “A”, a bylaw of revised rates and charges.

CARRIED UNANIMOUSLY

21-11 MOVED by CM Tiedemann that the Highway 14 Regional Water Services Commission provides the third reading to Schedule “A”, a bylaw of revised rates and charges.

CARRIED

6.3 Municipal Affairs – changes to bylaws

6.4 Bill 22 and resulting changes to the MGA part 15.1

Revisit Later. More information needed.

6.5 Draft – Distribution System Fixed Fees Annual Reserve Recovery Fund

For Information.

Chairman Marko called a recess at 2:57 p.m.

Chairman Marko reconvene at 3:04 p.m.

7. REPORTS:

7.1 CAO & Director of Operations Report – Water Balancing 2020 – Transmission Line Fixed Charge for 2021-Water Volumes

21-12 MOVED by CM Pederson that the Highway 14 Regional Water Services Commission to accept the CAO and Director of Operations report.

CARRIED

7.2 Operations Supervisors Report – Desk Drop

21-13 MOVED by CM Pederson that the Highway 14 Regional Water Services Commission to accept the Operations Supervisors report for information.

CARRIED

7.3 Commission Report

No reports provided.

8. CORRESPONDENCE:

8.1 Note from Glen Wood from Kinsella

8.2 Letter from Willis Reist, BESC Station #2

8.3 Fire Hydrant Policy 1.04

8.4 Ryley Hydrant Inspection Report

9. CLOSED SESSION:

21-14 MOVED by CM Ewashko that the Highway 14 Regional Water Services Commission to convene into a Closed Session at 4:08 p.m.

CARRIED

21-15 MOVED by CM Pederson that the Highway 14 Regional Water Commission reconvene out of Closed Session at 4:30 p.m.

CARRIED

21-16 MOVED by CM Magneson that the Highway 14 Regional Water Services Commission ask administration to advertise as required to obtain a candidate for the position of CAO.

CARRIED UNANIMOUSLY

10. **ADJOURNMENT:**

21-17 MOVED by CM Marko to adjourn the Regular Meeting at 4:38 p.m.

CARRIED



Chairman



CAO